

Sheridan Fire District  
Board Meeting  
2/13/2024

Present: Cory Chrisman, Gary Giddings, Pete Gutbrod, Tammy Heidt, Ray Bottenberg  
Others: Chief Les Thomas, Marguerite Alexander, Daniel Cummins

Tammy Heidt called the meeting to order at 6:31 p.m.

Ray made a motion to approve the minutes from the 1/9/24 meeting. The motion was seconded by Cory. The motion carried.

Financial Report:

- Check to make sure OK Towing was not paid twice.
- Find a way to show Treasury 310 (State) deposits to reconcile with accounts.
- Cory moved to approve the financials for January 2024, with the exception of looking into the voided check to OK Towing. Gary seconded the motion. The motion carried.

No audience participation. (No one online.)

Brush Truck Update: The toolbox has been mounted and we are working on extending the bed.

Captain Applications: We had 10; one dropped out leaving nine. The deadline is Friday. A date for testing has been set. The fourth Civil Service member will assist with grading. (Written and interview portion.) Although it would be beneficial to keep our current staffing levels – we have four positions to fill—we will fill one.) Aeden tested #1 for Albany. It takes a couple of months to complete the process.

We met with Kathie our bookkeeper. It was very informational. Several categories exceed our 50% target at the end of the second quarter. Some were minor, others significant. We can move monies within the general fund but anything 10% over must be talked about and handled correctly. Our unencumbered monies are our carryover which has not been confirmed by the auditor. Chief will start building the budget in March. The goal is to cut more in next year's budget. Older equipment and apparatus are causing additional maintenance costs. We'll check with Kathie later in the fiscal year. We are doing well with revenue from transports.

Chief's Report: January was a busy month. We had 156 EMS runs with 55 fire calls. There were 98 transports. (Actually 102. ESO and CAD still don't reconcile.) Chute times – How long it takes to get out the door. (See Chief's Report). The goal is to get everyone below the 1:30 mark. Glenn is doing soft maintenance regularly. We've had the Tribe reach out to every shift about training. They are not willing to come over here until after the levy. (Perception by the public). Captain Payne made a service plan for the generator.

Public Outreach.

Chief Thomas attended the Fire Chief's Round Table in Eugene and the SDAO Conference. There has been a request for him to get involved on the OFCA Board of Directors. There is a need to reach out to legislators and tell them "This is what we are dealing with." Chief will ask the county for support with education. He would like to send residential EMTs to Intermediate class. (\$3,200 to \$5,500.) A couple of fire districts are in discussion about merging. Carlton/Lafayette and Yamhill have budgets of \$1 million and provide no ambulance service. That is just \$100,000 less than us. The Union is working well with us. Citizens see us as doing our part. We need to be proactive not reactive. We still have not received an annual payment from Sheridan FCI. There is no

current MOU. Tammy has attempted to reach out to Sheridan FCI. It's been a week and no response. There are all new people in that department and none have heard of the agreement. It needs to go to the regional director. The agreement was put into effect when the institution was built. They agreed to pay every EMS run at 100% and \$4,000/year for fire protection. (Tammy) Salem Fire is asking for millions of dollars to cover the Capitol. FCI want more coverage: Confined Space. That is our leverage. Question: Can we bill them for fire service –per incident. “Yes.” Tammy doesn't believe we can provide the FCI with what they want us to cover. Chief they are working on it.

#### Polk County ASA

The latest draft came out. Chief made corrections and sent it back.

One of his biggest concerns is the requirement to have 2 people on a QRT team to stop the clock. (If we have two people, we will put on a medic unit.)

What was previously listed as urban is now rural with a 45-minute response time.

The ASA boundary map has been changed back to where it should be. Our boundaries have not changed. We pulled every address on our border marking names/lot numbers/owners. These are voters paying fire district tax to us. If Salt Creek is staffed, if West Valley is staffed and they can beat us to a run, we're going to do what is right to the public although we will not condone letting other agencies take our runs. (Note: Violet Drive still isn't annexed into our district. We need to let those people know that we are trying.) There is new legislation that will allow us to pull these tax lots into our District if they request it. We need to reach out to these residents and send them a letter stating that we are serving them as we always have been. Ray suggested that we reach out to all of them at once.

At this point SW Polk doesn't acknowledge FireMed. Once they have an ASA they can pursue that.

#### Yamhill County ASA

Still not final. Hope to meet again next month to sign it.

#### Resolution Addendum: Fee for service increase

EF Recovery wants a resolution so that it can bill insurance companies—not individuals—for fire and rescue services. This is an addendum to what the Board approved earlier this fiscal year.

#### Resolution 2023-2024-0002 A

Corrections: Typo      “Heave” rescue.  
   “Misc. Chargers”

Chief to make those changes.

Gary made a motion to adopt Resolution 2023-2024-0002 A by title only. Ray seconded the motion. The motion carried.

#### For the good of the Order

Lithium and E-cars are creating new challenges. Chief teaches a class on this.

The new rescue tools are not here but should be soon.

Ray made a motion to adjourn. Pete seconded the motion. The meeting was adjourned at 7:38 p.m.

Respectfully submitted,

Marguerite Alexander  
Administrative Assistant