





**West Valley Fire District/Sheridan Fire District/SW Polk Fire District  
Joint Regular Board Meeting  
230 SW Mill St.  
Sheridan, OR 97378  
May 9, 2019 - 6:00 p.m.**

**Fire & EMS Coalition Update - All**

Meeting May 23, at the Rickreall station, 6 pm, if agreeable with all members.

**Facility Group - All**

Seismic upgrade at Sheridan; still waiting on answers to see if we can stay within the budget of the grant, because once the project is started the district is committed to accomplishing the outcome and financially bound for anything outside the grant.

New stations at SW Polk; architects should have plans complete for the Salt Creek station in a few weeks then we will start the permit process. Still working through the process for the Rickreall station.

**Dallas Contract – SW Polk**

SW Polk met with the City of Dallas about a possible contract for continued services for 6 months, after July 1, they will be looking at that then going back to the city for negotiations. The goal for the current contract is to have all the bills cleaned up by June 30 then the City will cut a check for what remains

**Contractor RFP – SW Polk**

Draft version only, not ready for approval.

**General Operating Levy – WVFD  
CDRI – WVFD**

The process has been started for evaluating whether to proceed with a levy in November. On June 1 they will host focus groups and hopefully have a report ready for our June meeting.

**SDAO Training Date – All**

May 30<sup>th</sup> at West Valley FD beginning at 6 pm with dinner, training to follow.  
For West Valley board at 4:30, also on May 30<sup>th</sup>, is the review of their SDAO report with George Dunkel.

**Fire Authority Model – All**

Tabled

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**NEW BUSINESS**

**IGA – SW Polk & SFD**

Attorney felt that the original IGA did not encompass the hiring of personnel for SW Polk well enough, so he has drafted this one for the boards to review.

**Surplus Equipment – WVFD**

Would like to surplus the forklift, Hampton Lumber came and looked at it and said it would cost more to fix than it's worth.

**Motion: Chris Greenhill**

**Second: Rick Mishler**

**Motion to surplus forklift and give Chief permission to dispose of as appropriate. Motion passed.**

**Brooks; aye Greenhill; aye Mishler; aye Shelton; aye Whitman; aye**

Would also like to surplus the antique apparatus in the old station at Grand Ronde, there is interest in the community, in talking with the local museums, in displaying this piece of history.

**Motion: Don Shelton**

**Second: Roy Whitman**

**Move to give Chief Hertel permission to further investigate the idea of donating it at no cost to the district. Motion passed.**

**Brooks; aye Greenhill; aye Mishler; aye Shelton; aye Whitman; aye**

**Resolution 2018-19-1 – SFD**

Appropriating unanticipated revenue from conflagration.

**Motion: Dennis Rogers**

**Second: Tammy Heidt**

**Move to approve resolution 2018-19-1. Motion passed**

**Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; aye**

**Audit Letter – SFD**

Received a letter (see attached) from the State of Oregon, Audits Division, about the deficiency that was noted in our 2017-18 audit, segregation of duties. They are requesting a plan of action by the board.

**Motion: Dennis Rogers**

**Second: Dennis Grauer**

**Move to authorize the board president to sign the letter and return to the State. Motion passed.**

**Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; aye**

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**Chiefs Report**

**Brad Weaver, Assistant Chief, SW Polk Station 130**

- Reviewed calls for April.
- Pancake feed served 597 folks.
- Recent promotions.
- BTL on May 18 at SW Polk.
- BTL on May 26 at WVFD.

**Todd Brumfield, Acting Dallas Fire and EMS & SW Polk Chief**

- Gearing up for an early wildland season.
- Many folks have completed the course work for fire officer I.
- Jim Fairchild passed away, service is Saturday at 2 at Trinity Lutheran Church.

**Fred Hertel, Fire Chief WVFD & SFD**

- Volunteer membership picnic to include all three districts is tentatively set for August 24 in Buell.
- Appreciation dinner in honor of Dr. Molloy is set for June 22 here at Sheridan at 5 pm.
- Carolyn Watt and Mary Anne Heuchert have both had there last days, and an event is planned for June 7<sup>th</sup>, time TBD.
- All positions have now hit *Daily Dispatch* and we have had a lot of interest.
- Working with the City of Willamina to allow their planning clerk to use an office at the main station, it would accomplish having someone to answer the door and phones and such and for them it would help as they are expanding with the sheriffs office and they need a different configuration to make it work.
- Went into a temporary burn ban yesterday for both Yamhill and Polk County.
- State Fire Defense Board meeting today, some changes have been made to the mob plan, there will be an increase in the volunteer rates, and they tied it to CPI so now there will be an annual increase included.
- Will be on vacation next week.

**DIRECTORS COMMENTS AND/OR AGENDA ITEMS FOR NEXT MONTH**

**Director Mishler** – Would like to get a meeting scheduled to get more details on the new structure and staffing model.

Workshop is scheduled for Tuesday, May 14<sup>th</sup> at 3 pm and the Sheridan station.

**President Breeden** – Harry Cooley has been contacted by someone in Arizona that are restoring a mid-1950 Pontiac ambulance and under the layers of paint on the back door they can read Sheridan-Willamina and were wondering if anyone would have any information on the vehicle.

**President Greenhill** – Asked Chief about the posting requirements and if that should be on the agenda next month. Complimented SW Polk on their pancake feed.

**Director Rogers** – Thanked the Dallas City manager for coming.

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**NEXT MEETING** set for June 13, 2019 at 6 pm at SW Polk, Rickreall station.

**Motion: Dennis Rogers**

**Second: Roy Whitman**

**Move to adjourn at 7:12. Motion passed.**

**Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; aye  
Watson; aye Davis; aye Pender; absent Moore; absent Gardner; aye  
Brooks; aye Greenhill; aye Mishler; aye Shelton; aye Whitman; aye**

Respectfully submitted,



Judy Breeden  
SFD Administrative Assistant