Financial Report – All agencies

SFD

Motion: Tammy Heidt Second: Dennis Rogers

Move to approve the financial report as written. Motion passed.

Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; absent

WVFD

Motion: Rick Mishler Second: Gary Brooks

Move to approve the financial report as written. Motion passed.

Brooks; aye Greenhill; aye Mishler; aye Shelton; aye Whitman; aye

SW Polk

Motion: Bob Davis Second: Rod Watson

Move to approve the financial report as written. Motion passed.

Watson; aye Davis; aye Pender; absent Moore; absent Gardner; aye

WVFD - Chief Hertel explained that we are still playing catch up on getting the bills processed, next month should show a more current picture.

AUDIENCE PARTICIPATION

Jake Rosenbalm, Asst. Chief at St. 130 Rickreall

Thanked the board for coming and speaking to the volunteers the other night.

Couple concerns; lack of understanding of how things are going to work, the processes that are going to be in place for how things are going to be administered starting July 1. He also stated that he is worried about the budget that was presented, the expenses are going up 25% and he doesn't feel that SW Polk can sustain that kind of financial impact and he encouraged the board to wait to make a decision until the full board is in attendance. Rick Mishler added that he has some of the same concerns and has asked that the Chief hold a workshop of all the boards so that the details can be explained. Jake added that there are people, like himself, that are willing to step up and be part of those committees and conversations. Roy Whitman added that we all must keep asking those questions, we are all in unchartered territory and it's going to take a collective effort to let people know where were at and where were going collaboratively.

OLD BUSINESS

Civil Service Update - All

Chief Hertel sent out the new approved unified rules to all board members, via email. The committee has met and approved all the job descriptions and those jobs have been posted and we are working through that process.

ROLL CALL

Fred Hertel – WVFD/SFD Fire Chief Todd Brumfield – SW Polk AIC Fire Chief

West Valley Fire District

Chris Greenhill Rick Mishler Gary Brooks Don Shelton Roy Whitman

Sheridan Fire District

Scot Breeden
Tammy Heidt
Dennis Grauer
Brice Ingram (6:10)
Dennis Rogers
Judy Breeden

SW Polk Fire District

Rod Watson Bob Davis Keith Moore (Absent) Frank Pender (Absent) Ken Gardner

AUDIENCE

Brad Weaver, SW Polk
Jake Rosenbaum, SW Polk
April Wooden
Mary Lou Gardner
Kenna West
Paul Trahan, Dallas City Council
Greg Ellis

President Breeden, SFD, opened the meeting at 6:00 pm.

Each agency has a quorum of directors and will allow deliberation, decision making and will take public comment per the posted agenda.

FLAG SALUTE

Approval of Minutes - All agencies

Motion: Dennis Rogers

Second: Bob Davis

Move to approve the regular joint board minutes of April 11 as written. Motion passed.

Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; absent Watson; aye Davis; aye Pender; absent Moore; absent Gardner; aye Brooks; aye Greenhill; aye Mishler; aye Shelton; aye Whitman; aye

Approval of Minutes - SW Polk

Motion: Rod Watson

Second: Bob Davis

Move to approve the March 12 board minutes of SW Polk as written.

Watson; aye Davis; aye Pender; absent Moore; absent Gardner; aye

Motion: Rod Watson

Second: Bob Davis

Move to approve the May 2 special board minutes with one correction, adding Fred Hertel to the

list of audience members.

Watson; aye Davis; aye Pender; absent Moore; absent Gardner; aye

Fire & EMS Coalition Update - All

Meeting May 23, at the Rickreall station, 6 pm, if agreeable with all members.

Facility Group - All

Seismic upgrade at Sheridan; still waiting on answers to see if we can stay within the budget of the grant, because once the project is started the district is committed to accomplishing the outcome and financially bound for anything outside the grant.

New stations at SW Polk; architects should have plans complete for the Salt Creek station in a few weeks then we will start the permit process. Still working through the process for the Rickreall station.

Dallas Contract - SW Polk

SW Polk met with the City of Dallas about a possible contract for continued services for 6 months, after July 1, they will be looking at that then going back to the city for negotiations. The goal for the current contract is to have all the bills cleaned up by June 30 then the City will cut a check for what remains

Contractor RFP - SW Polk

Draft version only, not ready for approval.

General Operating Levy – WVFD CDRI – WVFD

The process has been started for evaluating whether to proceed with a levy in November. On June 1 they will host focus groups and hopefully have a report ready for our June meeting.

SDAO Training Date - All

May 30th at West Valley FD beginning at 6 pm with dinner, training to follow. For West Valley board at 4:30, also on May 30th, is the review of their SDAO report with George Dunkel.

Fire Authority Model - All

Tabled

NEW BUSINESS

IGA - SW Polk & SFD

Attorney felt that the original IGA did not encompass the hiring of personnel for SW Polk well enough, so he has drafted this one for the boards to review.

Surplus Equipment – WVFD

Would like to surplus the forklift, Hampton Lumber came and looked at it and said it would cost more to fix than it's worth.

Motion: Chris Greenhill

Second: Rick Mishler

Motion to surplus forklift and give Chief permission to dispose of as appropriate. Motion

passed.

Brooks; aye Greenhill; aye Mishler; aye Shelton; aye Whitman; aye

Would also like to surplus the antique apparatus in the old station at Grand Ronde, there is interest in the community, in talking with the local museums, in displaying this piece of history.

Motion: Don Shelton

Second: Roy Whitman

Move to give Chief Hertel permission to further investigate the idea of donating it at no cost to the district. Motion passed.

the district. Wiotion passed.

Brooks; aye Greenhill; aye Mishler; aye Shelton; aye Whitman; aye

Resolution 2018-19-1 - SFD

Appropriating unanticipated revenue from conflagration.

Motion: Dennis Rogers

Second: Tammy Heidt

Move to approve resolution 2018-19-1. Motion passed

Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; aye

Audit Letter - SFD

Received a letter (see attached) from the State of Oregon, Audits Division, about the deficiency that was noted in our 2017-18 audit, segregation of duties. They are requesting a plan of action by the board.

Motion: Dennis Rogers

Second: Dennis Grauer

Move to authorize the board president to sign the letter and return to the State. Motion passed.

Heidt: ave Breeden; ave Rogers; ave Grauer; ave Ingram; ave

Chiefs Report

Brad Weaver, Assistant Chief, SW Polk Station 130

- Reviewed calls for April.
- Pancake feed served 597 folks.
- Recent promotions.
- BTL on May 18 at SW Polk.
- BTL on May 26 at WVFD.

Todd Brumfield, Acting Dallas Fire and EMS & SW Polk Chief

- Gearing up for an early wildland season.
- Many folks have completed the course work for fire officer I.
- Jim Fairchild passed away, service is Saturday at 2 at Trinity Lutheran Church.

Fred Hertel, Fire Chief WVFD & SFD

- Volunteer membership picnic to include all three districts is tentatively set for August 24 in Buell.
- Appreciation dinner in honor of Dr. Molloy is set for June 22 here at Sheridan at 5 pm.
- Carolyn Watt and Mary Anne Heuchert have both had there last days, and an event is planned for June 7th, time TBD.
- All positions have now hit *Daily Dispatch* and we have had a lot of interest.
- Working with the City of Willamina to allow their planning clerk to use an office at the main station, it would accomplish having someone to answer the door and phones and such and for them it would help as they are expanding with the sheriffs office and they need a different configuration to make it work.
- Went into a temporary burn ban yesterday for both Yamhill and Polk County.
- State Fire Defense Board meeting today, some changes have been made to the mob plan, there will be an increase in the volunteer rates, and they tied it to CPI so now there will be an annual increase included.
- Will be on vacation next week.

DIRECTORS COMMENTS AND/OR AGENDA ITEMS FOR NEXT MONTH

Director Mishler – Would like to get a meeting scheduled to get more details on the new structure and staffing model.

Workshop is scheduled for Tuesday, May 14th at 3 pm and the Sheridan station.

President Breeden – Harry Cooley has been contacted by someone in Arizona that are restoring a mid-1950 Pontiac ambulance and under the layers of paint on the back door they can read Sheridan-Willamina and were wondering if anyone would have any information on the vehicle.

President Greenhill – Asked Chief about the posting requirements and if that should be on the agenda next month. Complimented SW Polk on their pancake feed.

Director Rogers – Thanked the Dallas City manager for coming.

NEXT MEETING set for June 13, 2019 at 6 pm at SW Polk, Rickreall station.

Motion: Dennis Rogers Second: Roy Whitman Move to adjourn at 7:12. Motion passed.

Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; aye Watson; aye Davis; aye Pender; absent Moore; absent Gardner; aye

Brooks; aye Greenhill; aye Mishler; aye Shelton; aye Whitman; aye

Respectfully submitted,

Judy Breeden

SFD Administrative Assistant