

Sheridan Fire District

Special Meeting Minutes – May 4, 2021 6:00 PM - 230 SW Mill St. Sheridan, OR 97378*

Meeting was held virtually via RingCentral Meetings

Board Members Present	Board Members Absent
Sheridan Fire District Tammy Heidt Scot Breeden Carol Harlan Parrish Van Wert	Brice Ingram
	Administration Present
	Fred Hertel Christine Talley Damon Schulze (V)

Virtual- (V) Arrives after roll call- (ARC)

GENERAL BUSINESS		
Call to Order		President Tammy Heidt, Sheridan Fire District, opened the meeting at 6:03 pm. Sheridan Fire District has a quorum of directors and will allow deliberation, decision making and will take public comment per the posted agenda.
Seismic Upgrade	Discussion	<p>Hertel introduces the draft of the Invitation to Bid (ITB) and says the seismic evaluation showed that there are more improvements needed; past additions appear to have been done without permits. Hertel explains that included in the proposal are addendums to bring these additions up to code and the board will have to choose which to accept. Harlan asks when the official ITB will be complete. Hertel answers it should be done by the next meeting. Van Wert asks if there is a deadline for the expenditure of funds before they lose the grant. Hertel responds that it was originally supposed to be completed by January of 2022, but they seem to be flexible because of COVID.</p> <p>Harlan expresses concern that the sleeping quarter additions are not up to code and that it is a threat to staff. Heidt asks how long they would be willing to let staff be at risk. Hertel says staff is checking into permits, whether they were pulled and approved at the time. Van Wert suggests they could bring in RVs for staff to use. Hertel says that there is a sleeper trailer at WVFD and that SWP purchased and a canvas building for training which could also be used to set up a temporary facility. Hertel says staff is looking into more solutions.</p>
Future Direction	Discussion	<p>Discussed the results of the survey of public opinion of the consolidation, which was halted halfway through after the Sheridan City Council stopped consolidation. Hertel says they need to better educate the public and the board will have to make a decision about whether to go for another levy or bond.</p> <p>General discussion of how to better educate the public, including incidents that occurred recently which show how consolidation would have been a benefit. Breeden expresses frustration that this is irrelevant as he believes the Board will change after the election. Heidt responds that they are talking about the future direction. Breeden says they are wasting his time and asks that they move on to pass the financial resolution. Van Wert asks that Breeden be respectful. Breeden asks how the city council decision would have made a difference in the incidents that occurred the next day. Harlan explains they wouldn't have made a</p>

		<p>difference because the change couldn't have occurred yet. Heidt says the key to moving forward is educating the public, that they were moving forward with the plan that Breeden and Chief Stearns had created. Breeden argues that this was not what Stearns would have wanted and asks Heidt to retract the statement. Van Wert asks what was different from Stearns' plan and the current plan. Heidt clarifies that what she meant was the concept of consolidation is the same, not necessarily the road map of how to get there.</p> <p>Van Wert suggests that consolidation would have to be delayed in order to focus on a levy. Hertel says they need to prioritize the issues the board wants addressed. Harlan says they need to prioritize the safety of the staff. Van Wert and Heidt agree.</p> <p>Discussion moves back to educating the public. Van Wert asks what they should do now. Hertel suggests they form a stakeholder group to help determine the future direction. Van Wert proposes they select a chair to an exploratory stakeholder group. Heidt says they have a joint meeting in one week and board members should come with a list of names for the stakeholder group. Van Wert suggests they could also put it in the Bulletin Board and other means of communication. Hertel asks if they would like an article written up by staff. Van Wert answers yes. Heidt says they will put out the article.</p>
Grants	Not on the agenda	Harlan asks what the status of the volunteer coordinator grant is. Hertel answers that it is submitted but they will not know until Fall. Harlan asks if there are any grants that could take care of facility upgrades. Hertel says not anymore, they could apply for some smaller grants, but it would not cover the bulk of the cost.
Financial Resolution	Discussion/Action	<p>Motion: Carol Second: Van Wert <i>Motion to approve resolution no. FY 2020-21-17 adopting supplemental budget for FY 2020-21-17.</i> Motion passes unanimously.</p>
Meeting Adjournment		<p>Motion: Van Wert Second: Harlan <i>Move to adjourn meeting at 7:42 pm</i> Motion passes unanimously.</p>

Upcoming meetings/events:

- 5-13-2021 Joint Board Meeting

Board packet and handouts included:

- 5-4-2021 Special Meeting Agenda
- Resolution No. FY 2020-21-17
- Draft Invitation to Bid
- SWP/SFD Consolidation Survey Results

In our Board Meetings, we agree to...

- Begin and conclude meetings on time
- Be on time and come prepared to participate
- Be respectful, including:
 - Keeping our cell phones silent
 - Listening without interrupting when someone else is speaking

- Allowing for all to contribute to the discussion
 - Honoring the Chair
- Follow Robert's Rules of Order for parliamentary procedures
- Honor confidentiality
- Have fun!