

Sheridan Fire District  
Board Meeting  
06/11/2024

**Meeting called to order at 6:12 p.m.**

Attendance:

Board Members Present: Pete Gutbrod, Tammy Heidt, Ray Bottenberg

Others Present: Chief Thomas and Marguerite Alexander

Attendees later in meeting: Jay Payne, Jason Neumann, Division Chief Phill Riggs

Corrections to the minutes of the May 14 meeting:

- Chief's report Item #13 should be levy instead of level.
- Delete the comment about drawing money from McMinnville or Grand Ronde.
- Under new business: Delete comment regarding the budget committee – we only need 3 community members.

**Ray made a motion to approve the Board meeting minutes with the corrections as noted. The motion was seconded by Pete. The motion carried.**

There was no one in the audience at that time and no one online.

**Financials:**

**Ray moved to approve the financials from May 2024. Pete seconded the motion. The motion carried.**

Old Business:

1. Brush Truck: The stripping has been put on it. It should be in service as soon as the Type 3 comes back and is ready for service. Plans are to take Br. 97 out of service. No decision has been made as to what we will do with Br. 97. We came in on budget with the brush truck remounting project.
2. The Type 3 is painted. We have all the supplies and equipment. Foam pump?
3. Chief has received concerns by citizens about the fire district buying new equipment. We have not spent money on new apparatus. 30% is grant funded. The rest has been secondhand or donated. The Board requested that Chief resume sending regular columns to the West Valley Bulletin to keep the public informed.
4. Phill was asked by the forestry service if we had applied for a grant to update the Heavy Brush Truck. Phill will be applying for a grant to cover the cost of painting the Type 3.
5. Chief's Report:
  - The Union donated 4 child-size life jackets to give away at Hometown Days. We will be at the CEC building on Saturday.
  - Captain Walters is on duty. We hope to have him released by July 1.
  - Seasonal crews are starting. The expense will be paid by the ODF Upstaffing Grant.
  - \$3350 Grant for PPE.
  - We are working to back bill Sheridan FCI for cost recovery using the fire reports going back to 2005.
  - Our used heart monitor is out of service. (A new one would cost \$40K to \$50K.) We have three and one needs to be replaced. They have evolved a lot since we got them.
  - There was no apparatus maintenance in May.
  - There are typos in the training and facilities report. 2003 International to be corrected.
  - Moisture concerns at Station 98: We are looking at the cost of putting a dehumidifier at St. 98.

- Chief attended the Ballston Community Meeting. They would like us to look at the possibility of applying for a Ford Family Foundation Grant for a community center in Ballston. (An addition onto Station 98?) Tammy had questions. Would it be feasible to use the existing building? (Chief said we would need to extend the facility 20 ft.) Would the deed allow it? (The deed says as long as there is a fire engine in the station, it is ours for life. But out of respect for the Walker family, we should talk to them first.)
6. Captain Payne's reports on concrete and Energy Trust of Oregon.
- The quote for the cost of concrete to repair the parking lots came in higher than anticipated. We are waiting for other quotes. (Quote #1: \$10K.) 4 12X12 blocks. 6 in. thick. Coonrod has an excavator. The old landfill still takes concrete. So does Pete.
  - Lighting. Energy Trust of Oregon offers financial assistance but now it has to go through an approved company. We have reached out. One company contacted did not come. The lights in the bay are old – not LED. Replacing them should save us \$200 to \$210/month on energy cost. They would take a week to install at a cost of \$8,900. They would dim to 4 watt output and then come on when you walk in. Everything in St. 9 didn't get changed during the seismic upgrade. Not the bays, hallway, shop, gym, generator room, supply closet, bathroom. Paper mill saved \$50K year with the upgrade.
  - Bulbs and/or ballasts. Contracts can be for 3 years, 5 years or 10 years. Includes annual service fee. (No need to buy bulbs.) Chief is asking the Board for approval to go ahead with research. Cost for us to replace the bulbs would be just over \$1,000 and would require a 12 ft. scissor lift. The cost to replace the whole unit: \$4,000 for new units: Plug and Play. **Consensus: Change out the bulbs now.**

Station 98 has had a moisture problem that dates to 2019 or 2020. It is not leaking now. Fixed? We need to treat the mold and clean it up. A commercial dehumidifier would cost \$1,000 and would need to be affixed to the building. One suggestion is WYM facing to cover up the moisture damage.

#### Community Report:

Flagpole installed at Station 97. We used donations to pay for it. Tammy asked if volunteers are paying for the plaque or anything.

#### New Business:

Revenue vs. expense: We will make it a month or two longer than last year. Looking at tax anticipation note to get us through until taxes. Chief does not want to go over \$500,000. Chief is working with someone from SDAO on spreadsheet of costs. We are still waiting on GEMT monies. Chief won't make a decision or sign anything without board approval.

**Ray moved to adjourn. Pete seconded the motion. The meeting was adjourned at 7:22 p.m.**

Respectfully submitted,

Marguerite Alexander, Administrative Assistant