



Sheridan Fire District  
Regular Board Meeting  
March 11, 2019

- E. **SW Polk Update;** Would like them to share in the cost of the IT project, possibly using the 40-40-20 split, the other two districts will talk about this at their board meetings as well.

**NEW BUSINESS:**

- A. **IGA Proposal:** Working on a master IGA to include the following items, this would eliminate the current IGA with West Valley for Fire Chief and the one with SW Polk for managing their bond measure, IT could remain a separate IGA, legal is still looking into that.

- **Joint Board Meetings;** New configuration of our seating tonight, side table(s) for administrative staff and members of our partner boards to separate them from the audience.
- **Joint Administrative Staff;** As Chief is building the budgets, he is looking at a four-person administrative team consisting of himself, two chief officers and a financial officer. He has been looking at the financial split to pay for these positions, he came up with a 40-40-20 split, 40% for both Sheridan and West Valley and 20% for SW Polk. The attorney has a waiver for the board chairs to sign for him to build this new IGA proposal between all three districts.

**Motion: Dennis Grauer                      Second: Dennis Rogers**

**Move to approve the 40-40-20 split for administrative funding for the upcoming budget year. Motion passed.**

**Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; absent**

- **Joint Hiring Process;** Jim Stearns, SDAO, is working on joint civil service rules, job descriptions and using National Testing Network jointly as well. In the future we will both be able to hire from one list. And with that will come conversations about pay and how to balance those through the budget and union process and unionizing staff at Sheridan down the road.
- **Joint Volunteer and RV Program;** Have talked with both groups about how they are made up and how we could move forward jointly in the future. Sharing of RV's/students will help with staffing needs.

- B. **CDRI Proposal for Consolidation;** Evaluation of our external customers about whether they feel the public is ready for consolidation and sets the foundation for what we're trying to do. SW Polk approved this at their last board meeting, and no one is very clear on which direction the City of Dallas is going. West Valley is considering a possible bond or levy vote in November. If we intend to move forward with our partners this is a project that needs to be accomplished so that we know how to build the pathway for our customers. Chief stated that we need about 18 months of lead time to do this right, it only takes two districts to start this process and others can join later. Chief will have CDRI rework the price point for two to three partners, this will give West Valley a chance for discussion at their board meeting and it can also be discussed at the coalition meeting.

**Motion: Tammy Heidt                      Second: Dennis Rogers**

**Move to proceed and commit to this. Motion Passed.**

**Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; absent**

- C. **Civil Service;** This is a project that Jim Stearns has put together for unified rules and regulations for all three districts, Sheridan, West Valley and SW Polk and it has been reviewed by our attorney.

**Motion: Dennis Rogers                      Second: Tammy Heidt**

**Move to adopt unified civil service rules and regulations. Motion passed.**

**Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; absent**

**D. Medical Director Contract;** We have received Dr. Molloy's resignation as our physician advisor effective at midnight on March 31, 2019. Dr. Heiser has agreed, by contract, to be our advisor as well as SW Polk. This will cost \$6,000 a year and if approved will begin April 1. He is the advisor for all of Yamhill County so we will all be under the same protocols. Dr. Heiser was also agreeable to allow Dr. Molloy to continue with us in training and teaching drills. Dr. Molloy has given greatly to both Sheridan and West Valley districts and will be recognized for his contributions at a later date.

**Motion: Tammy Heidt**

**Second: Dennis Grauer**

**Move to accept contract for professional services for medical director/supervisory position with Dr. Heiser effective April 1, 2019. Motion passed.**

**Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; absent**

**E. Board Etiquette;** Discussion on how we can respect each other at board meetings, West Valley has a director that occasionally receives business calls during the meeting, and they have chosen to recess the meeting until he is able to rejoin them. Clarification on abstaining from a vote, which is essentially casting a no vote was also discussed.

**F. April Board Meeting;** Would like to change the meeting date to April 11<sup>th</sup> at 6 pm due to vacation schedules. This date is dependent on how West Valley votes on the headquarters.

**Motion: Dennis Rogers**

**Second: Tammy Heidt**

**Move to change board meeting for April to the 11<sup>th</sup> at 6 pm at Sheridan. Motion passed.**

**Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; absent**

### **FIRE CHIEF REPORT**

Chief Hertel gave verbally;

- Training with staff/volunteers and RV's and brought everyone up to speed and talked about what we are trying to accomplish globally. Asked everyone to sign an oath of office, including all board members, to go in personnel files.
- Accuity LLC has the financials finished for West Valley and the report is that they are stable.
- govdeals.com has been set up to be able to put Brush 91 on there for sale.
- Director Brooks traveled to Shoreline, WA to pick up some SCBA's for West Valley that have about four years of life left.
- Writing an editorial for *News-Register* that should come out on the 15<sup>th</sup> focusing on volunteers.
- Chief Hertel will be gone for incident management training in April.
- Vacation May 16-21.
- ISO rating is back, effective June 1, we will be a 4 in the City and all others, outside 5 miles from a station, will be a 10.
- West Valley surplused a vehicle that we will buy (approx. \$2,500) for the bed for new Brush 98, crews will coordinate the exchange.

### **ADJOURNMENT**

**Motion: Dennis Grauer**

**Second: Dennis Rogers**

**Move to adjourn the meeting at 9:18 pm. Motion passed.**

**Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; absent**

Respectfully submitted,

Judy Breeden  
Administrative Assistant