

**West Valley Fire District/Sheridan Fire District/SW Polk Fire District
Joint Regular Board Meeting
825 NE Main
Willamina, OR 97396
July 11, 2019 – 6:00 p.m.**

ROLL CALL

Fred Hertel – WVFD/SFD/SW Polk Fire Chief
Les Thomas – WVFD/SFD/SW Polk Division Chief (Training)

West Valley Fire District

Chris Greenhill
Rick Mishler
Gary Brooks
Don Shelton (Absent)
Roy Whitman (Absent)

SW Polk Fire District

Rod Watson
Bob Davis
Keith Moore
Frank Pender
Ken Gardner (Absent)

Sheridan Fire District

Scot Breeden
Tammy Heidt
Dennis Grauer
Brice Ingram
Dennis Rogers
Judy Breeden

AUDIENCE

Brad Weaver, SW Polk
Jake Rosenbaum, SW Polk
Chief Brumfield, City of Dallas
Ken Weller
Tami Tigner, WVFD
Haden Hewes, WVFD
Herald Levy
Ethan Marshall, WVFD

President Greenhill, WVFD, opened the meeting at 6:04 pm.

Each agency has a quorum of directors and will allow deliberation, decision making and will take public comment per the posted agenda.

FLAG SALUTE

Approval of Minutes - All agencies

SFD

Motion: Dennis Rogers

Second: Tammy Heidt

Move to approve the minutes from the joint board on June 13th meeting written. Motion passed. Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; aye

WVFD

Motion: Rick Mishler

Second: Gary Brooks

Move to approve the minutes from the budget meeting. Motion passed. Brooks; aye Greenhill; aye Mishler; aye Shelton; Absent Whitman; Absent

SW Polk

Motion: Frank Pender

Second: Bob Davis

Move to approve the minutes as written. Motion passed. Watson; aye Davis; aye Pender; aye Moore; aye Gardner; Absent

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Financial Report – All agencies

SFD

Motion: Tammy Heidt

Second: Dennis Rogers

Move to approve the financial report as written. Motion passed.

Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; aye

WVFD

Motion: Rick Mishler

Second: Gary Brooks

Move to approve the financial report as written. Motion passed.

Brooks; aye Greenhill; aye Mishler; aye Shelton; Absent Whitman; Absent

SW Polk

Motion: Frank Pender

Second: Bob Davis

Move to approve the financial report as written. Motion passed.

Watson; aye Davis; aye Pender; aye Moore; aye Gardner; Absent

AUDIENCE PARTICIPATION

OLD BUSINESS

Lexipol Presentation - All

Chief Hertel introduced Les Thomas, new Division Training Chief, to the board. Chief Hertel presented a slideshow showing what Lexipol looks like and how to use the program. He also reported he is currently working on building logins for the board and members and should expect an email in the next week or two containing those.

Fire & EMS Coalition Update - All

Meeting was cancelled.

Facility Group – SW Polk

President Watson stated they finished negotiations with the Villwock family, and now have earnest money on the property. Chief Hertel reported that we have paperwork from the County regarding the dog pound property and is waiting for the 30-day notice for investigation.

Contract Bids – SW Polk

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Chief Hertel held a public opening on Tuesday July 9th. Bids came in 1.4 – 2 million over budget. Next step is to work with the attorney and architect to see if the current bids received will work or to start the bidding process over. There is a process where it is possible to value engineer the building (which is the current plan) and the contractor with the lowest bid as so far agreed to work with us on that.

General Operating Levy – WVFD

Chief Hertel put out a FAQ ad which collected information that will be used for public education about Fire Med. Potential for having this reach people in all districts through newspapers and school districts.

Website – WVFD

Working on getting it up and running.

Fire Authority Model – All

Tabled – Scot Breeden mentioned that the board take the time to understand what the Fire Authority is and discuss what it does.

NEW BUSINESS

Oath of Office

SW Polk – Davis, Pender, Moore
SFD – Breeden, Rogers
WVFD- Greenhill, Brooks, Mishler

Election of Officers

SFD

Nomination of Scot Breeden for President. Motion passed.

Motion: Dennis Rogers Second: Brice Ingram

Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; aye

Nomination of Dennis Rogers for Vice President. Motion passed.

Motion: Dennis Grauer Second: Brice Ingram

Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; aye

Nomination of Tammy Heidt for Secretary. Motion passed.

Motion: Dennis Rogers Second: Dennis Grauer

Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; aye

WVFD

Motion to maintain their current slate of officers upon cast of a unanimous ballot. Motion passed.

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President-Greenhill V President-Mishler Secretary-Whitman

Motion: Rick Mishler

Second: Gary Brooks

Brooks; aye Greenhill; aye Mishler; aye Shelton; Absent Whitman; Absent

SW Polk

Motion to maintain their current slate of officers upon cast of a unanimous ballot. Motion passed.

President-Watson V President-Pender Davis-Secretary

Motion: Frank Pender

Second: Bob Davis

Brooks; aye Greenhill; aye Mishler; aye Shelton; Absent Whitman; Absent

Fire Med / Ambulance Fee Structure

Chief Hertel states that he will be working on changing the rates and policies between the stations to make the same or similar across the board. Will be presenting a plan in the next month.

Organization Procedures – All

Report will show annual procedures that need to be done by the board. Changes to be made is adding “board” to SFD 12, reading “two authorized board signatures”. The goal is to have everyone looking at the report and make gradual changes when found. Attention brought to item number 8, research other publications that could be used (Facebook, website, etc.) for public information.

Posting of Minutes - All

A need to post minutes to the public. Chief Hertel stated that they will be posted on district websites.

Fleet Services Contract – All

Chief Hertel states that we can charge the rate annually if wanted. The hourly rate allows the agencies to be able to control the budget in an easy way. Planning on signing the contract for all 3 districts upon approval of the board. Changes to be made before signing of the contract are: (1) In the first paragraph about payments, it talks about revisiting the number and how they can annually review and make changes on the rates. Chief Hertel mentions that our attorney and the City Manager will add in the contract that if there are rate changes, they will need provide it in writing. (2) In the last paragraph it talks about the public records, the ORS’s are wrong because they have changed and have not been updated. They have agreed to update them before signing the contract.

SW Polk

Motion to authorize Chief Hertel to sign and make changes. Motion passed.

Motion: Frank Pender

Second: Bob Davis

Watson; aye Davis; aye Pender; aye Moore; aye Gardner; Absent

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Chiefs Report

Fred Hertel, Fire Chief WVFD & SFD & SW Polk

- Volunteer membership picnic to include all three districts is tentatively set for August 24th 11-5 at Buell Park.
- September 22nd is the volunteer pancake feed at SFD.
- August 16-18th is the Grand Ronde Pow-Wow
- McMinnville Air Show September 22-27th.
- The FAQ sheet can continuously be changed, give feedback from the public for changes and/or additions.
- On July 8th there were 5 new hires (3 FF EMT's and 2 paramedics). They have been going through training and preparation the last week.
- On July 15th there will be 4 new hires (3 Battalion Chiefs and 1 Deputy Chief)
- Allen Aschim's last day will be July 31st, we'll be hosting a retiring event for him soon.
- Jim Stearns is working on rebuilding the student intern resident program currently.

DIRECTORS COMMENTS AND/OR AGENDA ITEMS FOR NEXT MONTH

Director Mishler – Trying to make the districts more united by creating a sign with all the logos and a slogan ,united we serve, potentially for a campaign.

Director Moore – Wanting the district to honor Ken Gardner for his time served with SW Polk.

Director Watson – Amity's Fire Chief has retired, and the District has signed an IGA with the City of McMinnville, who has hired a Division Chief for Amity's station.

Director Ingram – Keeping the districts separate for now is a good idea.

NEXT MEETING; August 8th, 2019 at 6 pm at Sheridan Fire District.

Motion: Frank Pender

Second: Dennis Rogers

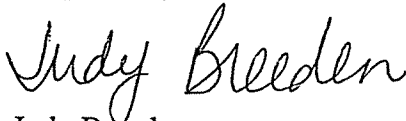
Move to adjourn at 7:32p.m. Motion passed.

Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; aye

Watson; aye Davis; aye Pender; aye Moore; aye Gardner; Absent

Brooks; aye Greenhill; aye Mishler; aye Shelton; Absent Whitman; Absent

Respectfully submitted,



Judy Breeden

SFD Administrative Assistant

