



SHERIDAN FIRE DISTRICT

SPECIAL BOARD MEETING MINUTES

November 19, 2021 - 6:30pm
Buell Station – 5895 SW Mill St., Sheridan, Or 97378

Meeting called to order by President Cooley, followed by flag salute.

Rollcall: Board attendance: President Harry Cooley, Vice-President Tammy Heidt, Secretary Ray Bottenberg, Directors Carol Harlan, Pete Gutbrod

Staff Attendance: Chief Les Thomas, Deputy Chief Larry Wooldridge, Office Admin. Susan Shepard and Tammie Waters

A. West Valley Fire Discussion:

President Cooley first gave an overview of the West Valley Fire proposal for assistance, jurisdiction lines and then read Proposal that was presented to SFD. Proposed \$125,000 with a 2% increase per year.

Discussion:

There can't be a cost to Sheridan, we need to have control.

They have two staff left currently and down to one in February. They started at \$150,000, per stakeholders meeting, now down to \$125,000 with 3-year agreement and 90-day out. They will run a QRT (quick response team) , hire some staff (part-time or full-time), chief and admin.

Chief Thomas presented three scenarios with numbers: on part-time staff (limited duration), casual hires at \$20.00/hour \$480 per shift. The numbers are estimates only, before a decision is final, we will fully review the numbers.

Heard at a WVF meeting that they owed SW Polk approx. \$120,000 – yes.

Rumor regarding Sheridan admin reporting to a City Manager - not true.

Suggested to create a proposal and move forward.

Other factor - County Commissioners referred at their board might possibly re-analyze the entire ASA for Polk and Yamhill Counties, if so our ASA could change.

Suggested to create a list tonight for Chief Thomas to meet with Steve Warden to see if an agreement can be reached for moving forward.

Chief Thomas' proposals:

Hypothetically:

- | | |
|--------------------------------|---|
| 1. 690K | 1. 690K |
| 2. 300K (SFD 150k / CTGR 150k) | 2. 300K payments |
| 3. 85K/year auto pay/per yr | 3. 85K/year owe \$255,000
= 305K (1,2,3)
<u>440K</u> estimated carry-over
745K - 200K = 545K |

will also create revenue, ambulance

\$250K/6 mo. with review - 1-year

30/45 days out notice

SFD along with Steve Warden send plan to ASA and Commissioners to get process moving.

What is controllable is leadership and admin. If all are in approval, see if West Valley can do something to get additional funds quarterly based on release timeframe.

Discussion on needing more ambulances for increased coverage.

Board agrees unanimously for Chief Thomas to speak to Steve Warden, then President Cooley and Vice-President Heidt will review what they come up with.

Seismic: Project is being held up with the architect for bathrooms remodeling. Will continue with upgrade and do bathrooms later as a budget item. Chief Thomas wants to treat demo team to a pizza lunch for all the help they have given us with moving out. Discussed where all employees will be located during the seismic construction and their amenities.

Board Meeting: We can have future board meetings at the Sheridan Museum, will check it out.

Grant Fund: Admin will be creating a new Seismic Grant Fund for clear accountability.

Other Items: Cost for engine to get striped to match ambulances.

Monday 12/13/21 at 6:00pm there will be a ceremony to swear in Chief Thomas and Deputy Chief Woolridge with regular Board Meeting following, will begin at 7:00pm at the Sheridan Museum. Board suggested cake, coffee and flowers for Chief Thomas and Chief Wooldridge's wives.

Thank you to Admins, Chief Thomas, and DC Wooldridge.

Motion to Adjourn

Meeting adjourned at 8:10pm

Minutes by Tammie Waters, Susan Shepard