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# AGENDA

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## Joint Regular Board Meeting

This meeting will include the Board of Directors for Sheridan Fire District, SW Polk Fire District and West Valley Fire District

Hosting agency:

Sheridan Fire District – 230 SW Mill St – Sheridan, OR 97378\*

\*Public attendance is encouraged virtually and attending in person may be limited per COVID requirements.

Face masks are required for all attending the meeting in person.

May 13, 2021 at 6:00 pm

Join from computer or smartphone: <https://meetings.ringcentral.com/j/1465275173>

Or by phone: +1(623)404-9000 Meeting ID: 146 527 5173

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Additions or corrections to the agenda
5. Approval of Minutes/All Agencies
6. Financial Report
  - A. Sheridan
  - B. SW Polk
  - C. West Valley
7. Audience Participation:

*This is an opportunity for citizens to make comments. Clearly state your name and home address and the topic you will address. Questions may be referred to staff as appropriate to be answered at a future time. Time is limited to a total of three minutes and speakers are asked not to repeat what others have said.*
8. Old Business
  - A. None
9. New Business
  - A. 2020 Conflagration Financial Summary.....All.....Discussion
  - B. Surplus 275 E Main Street Rickreall.....SWP.....Discussion/Action
10. Chief's report
11. Director comments and/or agenda items for next month
12. Adjournment
  - A. Next Joint Regular Board Meeting:

# **Joint Board Meeting**

# **4-8-2021**

# **Minutes**

**Sheridan Fire District - SW Polk Fire District - West Valley Fire District**  
 Joint Regular Meeting Minutes – April 8, 2021 6:00pm - 825 NE Main St, Willamina, OR 97396\*

\*Meeting was held virtually via RingCentral Meetings.

Board Members Present			Board Members Absent
<b><u>Sheridan Fire District</u></b> Tammy Heidt Carol Harlan Scot Breeden Parrish Van Wert Brice Ingram	<b><u>SW Polk Fire District</u></b> Rod Watson Keith Moore Bruce Sigloh Frank Pender Bob Davis (V)	<b><u>West Valley Fire District</u></b> Rick Mishler Roy Whitman Chris Greenhill Connie Brown Vacant	
			<b>Administration Present</b>
			Fred Hertel Mariah Prescott (V) Samantha Tuck Les Thomas

(V) – Virtual attendance (ARC) – Arrived after roll call

**GENERAL BUSINESS**

<b>Call to Order</b>		President Rick Mishler, West Valley Fire District, opened the meeting at 6:00 pm Each agency has a quorum of directors and which allows deliberation, decision making and will take public comment per the posted agenda. Pledge of allegiance was recited.
<b>Roll call</b>		Chief Hertel calls roll call as delineated above.
<b>Meeting Minutes</b>	Discussion/Action	<b>Motion:</b> Frank Pender <b>Second:</b> Bob Davis <i>I move to approve the Joint Board meeting and two special meeting minutes.</i> <b>Motion passes unanimously</b>
<b>Sheridan Financials</b>	Discussion/Action	Watson asks about bank use. Hertel clarifies that we are still transitioning to First Federal Bank. Ingram asks for clarification on the contracted services line item. Hertel explains that this is a payment billed to Sheridan, but it was a bill for SW Polk and SW Polk will reimburse Sheridan for that expense, as part of these financials. Ingram asks about the credit card bills listing names. Heidt explains those are the names on the credit cards. Hertel states this can be corrected in July, at the start of the new budget year. Heidt states that Ingram would like a detail of those expenses, like a copy of the credit card bill. Moore requests clarification on what LN Curtis is. Hertel explains they are a fire equipment vendor. Watson requests the over budget column be replaced with a month column. Discussion was held about how reports are populated in Quick Books. Mishler asks about professional services – why everyone is over on budget. Discussion was held about line items being overspent due to conflagration, COVID and other expenses. Future resolutions will correct most of those expenditures.  <b>Motion:</b> Rod Watson <b>Second:</b> Frank Pender <i>I move to approve last month's financials.</i> <b>Motion Passes – Ingram &amp; Breeden - no; All others – yes</b>  Breeden asks why the Sheridan 40% share was \$10,000 more than West Valley. Hertel explains this was to host the \$10,000 reimbursement from

		the insurance company. Breeden asked about why an insurance company would pay for an employee leaving. Hertel replied it was a personnel issue and not something that can be discussed in open session.
<b>Executive Session</b>	Discussion	As authorized under ORS 192.660(2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
<b>Chief Job Description and Contract</b>		<p>Breeden asks if this job description is the original or different. Hertel explains the original job description was sent to HR Answers. The content was not substantially changed, mostly format and grammatical changes. Discussion of contract extension for Fire Chief since this is the last performance review prior to contract expiration. Chief asks for 2.5-year extension. Mishler asks why Chief is requesting 2.5 years. Hertel explains that time that remained until his final retirement. Hertel explains he is only asking for a COLA, and not a step increase, in exchange. Davis asked if they were all making a joint motion or if just Sheridan was voting on this? It was described that the three boards would need to agree to the evaluation and contract adjustments. Mishler states he would like new board members to agree to any extension of the contract.</p> <p><b>Motion: Bob Davis Second: Roy Whitman</b>  <i>I move to accept staff report, extend the Fire Chief contract to June 30, 2024, and allow for a 3% COLA effective July 1, 2021 and authorize President Heidt to sign contract.</i></p> <p>Discussion: Breeden requests a contract copy be given to the board after it is signed. Watson calls for solidarity for the boards working forward together. Ingram states he believes it should wait until new Board members are in place. Heidt and Davis believe this group should be the ones to extend because any new members would have a large enough learning curve.</p> <p><b>Vote by Rollcall – 10 yes; 4 no.</b>  <b>Breeden, Mishler, Brown, and Ingram – no; All others – yes.</b>  <b>Motion passes</b></p> <p><b>Motion: Scot Breeden Second: Bob Davis</b>  <i>I move to approve new Job Description as presented.</i>  <b>Motion passes unanimously</b></p>
<b>Sheridan Budget Committee</b>	Discuss/action	<p>Moved to reappoint Tom Prescott &amp; Cody Heidt to another 3-year term and Robyn Murphy new budget committee member.</p> <p><b>Motion: Carol Harlan Second: Tammy Heidt</b>  <i>I move to reappoint Tom Prescott &amp; Cody Heidt to another 3-year term, expiring 2023.</i>  <b>Motion passes unanimously</b></p> <p><b>Motion: Carol Harlan Second: Tammy Heidt</b></p>

		<i>I move to appoint Robyn Murphy as a new budget committee member, expiring 2021.</i> <b>Motion passes unanimously</b>
<b>SW Polk Budget Committee</b>	Discussion/action	All candidates approved as written for reappointed <b>Motion:</b> Frank Pender <b>Second:</b> Keith Moore <i>I move as written for all</i> <b>Motion passes unanimously</b>
<b>West Valley Budget Committee</b>	Discussion/action	Reappoint Jack Scott to the budget committee <b>Motion:</b> Greenhill <b>Second:</b> Mishler <i>I move as written for Jack Scott to be reappointed, expiring 2023.</i> <b>Motion passes unanimously</b>
<b>West Valley Financials</b>	Discussion/action	<b>Motion:</b> Chris Greenhill <b>Second:</b> Roy Whitman <i>I move to approve January financials for West Valley</i> <b>Motion passes unanimously</b>
<b>Board Policies</b>	Discussion/action	<b>Motion:</b> Roy Whitman <i>I move to approve the board policies for West Valley</i> <b>Motion Passes: Brown – no; all others – yes</b> Mishler requests a review once new board is elected.
<b>Ambulance Maintenance &amp; Replacement</b>	Discussion	Mishler requests a report/records on M 181. Hertel explains the maintenance was deferred but had no major issues, just a minor engine oil leak. Mishler expresses frustration with a lack of maintenance. Hertel explains the maintenance is being done as funds allow and apparatus replacements are delayed due to COVID. Staff has been following OHA processes to try getting a used replacement ambulance. We have had several used ambulance vehicles fall through within the process. Keizer Fire District donated an ambulance through Detroit-Idanaha Fire to West Valley. Staff will work through getting it into service. The new ambulance will be delayed due to COVID.
<b>Contract Signing</b>	Discussion	Mishler states he directed Chief Hertel to sign the Systems Design and Ground Emergency Medical Transport contracts.
<b>WV Board Candidate Interviews</b>	Discussion	Mishler states there will be a meeting to interview candidates, next Wednesday 4-6pm, for the vacant board position.
		Chief is report reviewed.
<b>DIRECTOR COMMENTS</b>		

<b>Director comments</b>	Discussion	Whitman asks if any plans have been made to honor Director Brooks. Hertel states he has a plan to present him something at the Willamina Chamber Meeting next week.
<b>Adjournment</b>		Adjourn meeting at 8:05 PM

Upcoming meetings/events:

- May 13, 2021 Joint Board Meeting

In our Board Meetings, we agree to...

- Begin and conclude meetings on time
- Be on time and come prepared to participate
- Be respectful, including:
  - Keeping our cell phones silent
  - Listening without interrupting when someone else is speaking
  - Allowing for all to contribute to the discussion
  - Honoring the Chair
- Follow Robert's Rules of Order for parliamentary procedures
- Honor confidentiality
- Have fun!

# **WVFD Special Meeting**

# **5-3-2021**

## **Minutes**

**West Valley Fire District**  
 Special Meeting Minutes - May 3, 2021 6:00pm - 825 NE Main St. Willamina, OR 97396

\*Meeting was held virtually via RingCentral Meetings

Board Members Present	Board Members Absent
<b>West Valley Fire District</b> Rick Mishler Roy Whitman (ARC) Chris Greenhill Connie Brown Mike Alger	None
	<b>Administration Present</b>
	Fred Hertel Christine Talley Damon Schulze (V)

Virtual- (V) Arrives after roll call- (ARC)

**GENERAL BUSINESS**

<b>Call to Order</b>		President Rick Mishler, West Valley Fire District, opened the meeting at 6:00 pm. The agency has a quorum of directors which allows deliberation and decision making. Public comment will be taken per the agenda.
<b>Finance Committee Q&amp;A</b>	Discussion	<p>Mishler asks Mehlhoff, chair of the finance committee, what they would like from the board. Mehlhoff says they need to break down the costs and call numbers that come from tribal grounds. Greenhill says that the statistics reflect that WVFD does 53% of the calls on tribal property. Mehlhoff disagrees and Greenhill asks Hertel for clarification. Hertel explains there is no way to delineate that information; there is about a 50/50 split between 182 and 181, but that does not differentiate between tribal and nontribal property. Greenhill guess WVFD will lose about 50-54% of net volume.</p> <p>Mishler asks if the system can break it down by insurance provider. Mehlhoff explains that breaking it down by insurance provider will not determine who is on tribal grounds. Brown says the finance committee will have to estimate as best they can.</p> <p>Hertel suggests the finance committee appoint one person to work with district staff to get the information they need. Brown agrees. Greenhill suggests the finance committee assume 54% loss of revenue.</p>
<b>Minutes Approval</b>	Discussion/Action	<p>Mishler calls attention to the fact that there are 4 board members present. Board members read the minutes of the last meeting. Mishler asks if there are any questions or corrections. There are none.</p> <p><b>Motion: Greenhill Second: Brown</b>  <i>Motion to approve the minutes of the last special meeting.</i>  <b>Motion passes unanimously.</b></p>
<b>Dodge Pickup Purchase</b>	Discussion	Brown expresses frustration that the board voted to purchase a red pickup they thought was coming from Texas and then found out the truck they were getting was different than expected; instead of a red truck they were getting a white one, and it is arriving later than expected. Hertel explained the photo that was shown to the board was not the exact pickup but an example of what they could get. Mishler asks if the 3 quotes for the pickup



		<p>that Hertel brought are valid now. Hertel clarifies that they are valid from when they ordered the pickup.</p> <p>Brown expresses frustration that it was not what the board had understood coming out of the meeting of the vote for the pickup, and that Chief Thomas apologized, saying that what they thought was correct. Hertel explained he did not see it that way and would talk with Thomas to see his perspective. Hertel explains that the truck is ordered but delivery is delayed due to COVID. He explains that they are not giving dates any more on the truck, and the last he heard on the ambulance, was that it would be ready in August.</p>
<b>Director Comments</b>	Not on agenda	<p>Brown says that she is very nervous to bring this up and expresses frustration with the board, that they are not working as a team and do not respect each other. She says the staff do not respect the board because of this. Brown goes on to say the board is not functioning, they give the Chief mixed messages, and do not make decisions. She says they voted to adopt a budget that they knew was wrong.</p> <p>Mishler asks what Brown would like to do to fix the pickup situation. Brown says the board needs to pay attention to know there was a problem, it needs better communication, and owes the Chief better direction. Mishler adds the reason he thought they would get the truck sooner was because it was said someone could fly down and pick it up. Hertel explains that was only the case once the truck was ready.</p>
<b>Finance Committee Appointment</b>	Discussion	<p>Mishler says that Gary Brooks has withdrawn his consideration for the finance committee. No further action is taken.</p>
<b>Vehicle Maintenance</b>	Discussion/Action	<p>General discussion of Engines 182 and 183. Greenhill says he would authorize repairing 182 but not 183. Mishler asks who can tell them what the estimates are. Hertel says staff estimates between \$10,000 and \$15,000 for each and \$30,000 for both vehicles. Brown agrees they should fix 182. Mishler asks where \$20,000 would be taken from. Hertel says it would have to come out of Cash Carryover or the COVID money. Mishler says they had \$200,000 coming in and put away \$100,000, leaving some \$100,000 left and asks where it went aside from the pickup. Hertel answers \$40,000 in facility maintenance and one other thing he could not remember. Mishler says there should be \$20,000 somewhere and Hertel responds that may be. Hertel says they do not need to decide tonight because they can continue to use the SWP engine. Greenhill states he would prefer not to wait.</p> <p><b>Motion: Whitman Second: Connie</b>  <i>Motion to authorize staff to repair 182 to a maximum of \$20,000.</i>  <b>Motion passes unanimously.</b></p> <p>Alger asks if it will go out for bid. Hertel explains there is a contract with City of Dallas Fleet Services but that we are also testing Forest Glenn because they have a current EVT to sign off on vehicle repairs.</p>

		<p>Brown asks about SWP surplus, whether there is an option of buying one of their engines. Hertel says potentially yes, and with the consolidation not going through WVFD would have to have a one-on-one conversation with SWP.</p> <p>Greenhill confirms they will take no action on 183 since it is outdated, and when it effects ISO they can make something happen. Roy asks if there is any value in the engine. Greenhill responds that it would make a maximum of \$2,500 as scrap.</p>
<b>Director Comments</b>	Discussion	<p>Whitman introduces a letter from Rod McAllister regarding board members. He says there were concerns about transparency. Brown asks how the information came to Whitman. Whitman answers that he heard rumors from several people, so he went directly to McAllister and told him if he would like to submit something in writing then Whitman would bring it to the board. Whitman states he is not trying to tear the board apart but keep the board accountable. Mishler expresses that he thought the matter was done. Whitman says after he spoke with Greenhill he thought so too, but then he got the letter from McAllister. Brown expresses concern that she thought the matter was handled and asks if McAllister wants to say something. Whitman says he might come to the next meeting.</p>
<b>Adjournment</b>	Action	<p><b>Motion: Mishler Second: Greenhill</b>  <i>Motion to adjourn the special meeting</i>  <b>Motion passes unanimously</b></p> <p>Meeting adjourned at 7:10pm</p>
Action Items/Items for Follow-Up		
<b>Deliverable</b>	<b>Responsible Party</b>	<b>Timeline</b>

Upcoming meetings/events:

- 5-13-2021

Board packet and handouts included:

- Agenda

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# **President's Meeting**

# **5-4-2021**

## **Minutes**

**Sheridan/SW Polk/West Valley Fire Districts  
President's Meeting  
Meeting Minutes- May 4, 2021 4 PM**

Board Members Present			Board Members Absent
<u>Sheridan Fire District</u> Tammy Heidt	<u>SW Polk Fire District</u> Rod Watson	<u>West Valley Fire District</u> Rick Mishler	None
			Administration Present
			Fred Hertel Christine Talley

GENERAL BUSINESS		
<b>Call to Order</b>		Meeting opened at 4:05 PM
<b>Goal of meeting</b>		The goal of this meeting is to get agenda items to staff with enough time to prepare data and documentation as required.
<b>Budget Schedule</b>		Watson does not know the date of SWP budget meeting, he asks to get a copy of the budget calendar.
<b>Board Investigation</b>		Mishler asks when the board investigation will be complete. Hertel says he will have to call to find out.
<b>Seismic Upgrade</b>		Heidt asks about the Seismic update for SFD's meeting that evening. Hertel said he has a draft Invitation to Bid (ITB) and the final document should be done next week.
<b>WVFD Engine 182</b>		Mishler asks who identified the mechanical issues on Engine 182 from the staff report from WVFD's last meeting. Hertel says he will have to ask staff, but it may have come from the annual service. Hertel adds that staff also found a leak in the tender after the Saturday burn to learn.
<b>SWP Vehicles</b>		Watson asks if SWP vehicles have all the decaling done. Hertel says three out of the four are complete, the last one gets done this week.
<b>Seismic Upgrade Cont.</b>		Mishler asks if there is a timeline for the seismic upgrade. Hertel says that is included in the ITB and the rough estimate is to be done by Jan. 2022, but it depends on the contractor and supplies. Mishler asks if there is a time limit. Hertel answers that it is included in the grant but it can possibly be extended. Hertel adds there are SFD upgrades that may have been done without permits and the SFD board will have to decide what upgrades they can afford.
<b>Lack of Direction</b>		<p>Watson expresses that there is a lack of direction since the consolidation has been prevented from proceeding by Sheridan City Council. Hertel says the boards will have to decide what to do next. Heidt says she thinks they are starting with a clean slate at this point and need to go back and make changes to the original plan as well as start educating the public better. Hertel points out that with grants and COVID money the districts are all at a decent spot financially.</p> <p>Watson asks what the 3 biggest problems were according to Sheridan City Council. Hertel responds that they didn't understand what the consolidation was and that they thought they were taking on SWP debt. Hertel says they need to find a way to educate the public that the SWP debt is good debt, but it is a hard concept to understand.</p>
<b>CTGR Transition</b>		General discussion of WVFD losing calls and transports out of CTGR land. Watson advocates for consolidation. Mishler says he is not arguing against it, but that they need to be able to cover the cost of consolidation.
<b>Adjourn Meeting</b>		Meeting closed at 4:55 PM

Action Items

- None

Upcoming meetings/events:

- SFD Special Meeting 5-4-2021
- SWP Special Meeting 5-6-2021
- Joint Board Meeting 5-13-2021

# **SFD Special Meeting**

# **5-4-2021**

# **Minutes**

**Sheridan Fire District**  
 Special Meeting Minutes – May 4, 2021 6:00 PM - 230 SW Mill St. Sheridan, OR 97378\*

\* Meeting was held virtually via RingCentral Meetings\*

Board Members Present	Board Members Absent
<b>Sheridan Fire District</b> Tammy Heidt Scot Breeden Carol Harlan Parrish Van Wert	Brice Ingram
	<b>Administration Present</b>
	Fred Hertel
	Christine Talley Damon Schulze (V)

Virtual- (V) Arrives after roll call- (ARC)

**GENERAL BUSINESS**

<b>Call to Order</b>		President Tammy Heidt, Sheridan Fire District, opened the meeting at 6:03 pm. Sheridan Fire District has a quorum of directors and will allow deliberation, decision making and will take public comment per the posted agenda.
<b>Seismic Upgrade</b>	Discussion	<p>Hertel introduces the draft of the Invitation to Bid (ITB) and says the seismic evaluation showed that there are more improvements needed; past additions appear to have been done without permits. Hertel explains that included in the proposal are addendums to bring these additions up to code and the board will have to choose which to accept. Harlan asks when the official ITB will be complete. Hertel answers it should be done by the next meeting. Van Wert asks if there is a deadline for the expenditure of funds before they lose the grant. Hertel responds that it was originally supposed to be completed by January of 2022, but they seem to be flexible because of COVID.</p> <p>Harlan expresses concern that the sleeping quarter additions are not up to code and that it is a threat to staff. Heidt asks how long they would be willing to let staff be at risk. Hertel says staff is checking into permits, whether they were pulled and approved at the time. Van Wert suggests they could bring in RVs for staff to use. Hertel says that there is a sleeper trailer at WVFD and that SWP purchased and a canvas building for training which could also be used to set up a temporary facility. Hertel says staff is looking into more solutions.</p>
<b>Future Direction</b>	Discussion	<p>Discussed the results of the survey of public opinion of the consolidation, which was halted halfway through after the Sheridan City Council stopped consolidation. Hertel says they need to better educate the public and the board will have to make a decision about whether to go for another levy or bond.</p> <p>General discussion of how to better educate the public, including incidents that occurred recently which show how consolidation would have been a benefit. Breeden expresses frustration that this is irrelevant as he believes the Board will change after the election. Heidt responds that they are talking about the future direction. Breeden says they are wasting his time and asks that they move on to pass the financial resolution. Van Wert asks that Breeden be respectful. Breeden asks how the city council decision would have made a difference in the incidents that occurred the next day. Harlan explains they wouldn't have made a</p>

		<p>difference because the change couldn't have occurred yet. Heidt says the key to moving forward is educating the public, that they were moving forward with the plan that Breeden and Chief Stearns had created. Breeden argues that this was not what Stearns would have wanted and asks Heidt to retract the statement. Van Wert asks what was different from Stearns' plan and the current plan. Heidt clarifies that what she meant was the concept of consolidation is the same, not necessarily the road map of how to get there.</p> <p>Van Wert suggests that consolidation would have to be delayed in order to focus on a levy. Hertel says they need to prioritize the issues the board wants addressed. Harlan says they need to prioritize the safety of the staff. Van Wert and Heidt agree.</p> <p>Discussion moves back to educating the public. Van Wert asks what they should do now. Hertel suggests they form a stakeholder group to help determine the future direction. Van Wert proposes they select a chair to an exploratory stakeholder group. Heidt says they have a joint meeting in one week and board members should come with a list of names for the stakeholder group. Van Wert suggests they could also put it in the Bulletin Board and other means of communication. Hertel asks if they would like an article written up by staff. Van Wert answers yes. Heidt says they will put out the article.</p>
<b>Grants</b>	Not on the agenda	Harlan asks what the status of the volunteer coordinator grant is. Hertel answers that it is submitted but they will not know until Fall. Harlan asks if there are any grants that could take care of facility upgrades. Hertel says not anymore, they could apply for some smaller grants, but it would not cover the bulk of the cost.
<b>Financial Resolution</b>	Discussion/Action	<p><b>Motion:</b> Carol <b>Second:</b> Van Wert  <i>Motion to approve resolution no. FY 2020-21-17 adopting supplemental budget for FY 2020-21-17.</i>  <b>Motion passes unanimously.</b></p>
<b>Meeting Adjournment</b>		<p><b>Motion:</b> Van Wert <b>Second:</b> Harlan  <i>Move to adjourn meeting at 7:42 pm</i>  <b>Motion passes unanimously.</b></p>

Upcoming meetings/events:

- 5-13-2021 Joint Board Meeting

Board packet and handouts included:

- 5-4-2021 Special Meeting Agenda
- Resolution No. FY 2020-21-17
- Draft Invitation to Bid
- SWP/SFD Consolidation Survey Results

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- Have fun!

# **SWP Special Meeting**

# **5-6-2021**

# **Minutes**

**SW Polk Fire District**  
 Special Meeting Minutes - May 6, 2021 6:00pm - 275 Main St. Rickreall, OR 97371\*

\*Meeting was held virtually via RingCentral Meetings\*

Board Members Present		Board Members Absent
<b>SW Polk Fire District</b> Rod Watson Keith Moore Bruce Sigloh		Frank Pender Bob Davis
		<b>Administration Present</b>
		Fred Hertel

(V)- Virtual attendance (ARC)- Arrives after Roll Call

**GENERAL BUSINESS**

<b>Call to Order</b>		President Rod Watson, SW Polk Fire District, opened the meeting at 6:00 pm. The agency has a quorum of directors which will allow deliberation, decision making and will take public comment per the posted agenda.
<b>Additions or Corrections to Agenda</b>		Sigloh asks that public comment be added to the agenda.
<b>Public Comment</b>		Watson asks for public comment. There is none.
<b>Future Direction</b>	Discussion	<p>Hertel introduces the survey results, explaining it was only half completed before it was halted. The board discusses the survey results. Watson asks if the consolidation included adding more staff for Sheridan. Hertel responds not right away. Sigloh adds that lot of people testifying at the Sheridan City Council meeting were upset that all the benefits were going to SW Polk and none would be coming to Sheridan. Hertel explains that due to the chosen tax rate for Sheridan, the board had decided to focus on Apparatus; if they wanted to improve personnel as well, they would have to raise the rate. Sigloh asks how many employees SWP has. Hertel answers that they pay a portion of 8 administrative staff and currently have 2 full time FF/Paramedic and 2 FF/EMTs contracted through Sheridan. Sigloh asks if the staff are satisfied with their current schedule at SWP. Hertel says they would prefer to work the 24-hour shift (48 hours on &amp; 96 hours off) that other staff are.</p> <p>Watson asks if there is any information to share from Sheridan or West Valley. Hertel responds that West Valley has formed a finance committee and that Sheridan is forming a stakeholder group to help determine the future direction of their districts. Hertel adds that, after the election, Sheridan would ask the other two districts to also form stakeholder groups and then bring the three together for a discussion.</p> <p>General discussion of options of joining with other districts. Watson introduces Polk District 1 as an option. Sigloh mentions that he has not understood the history of the relationship between Dallas and SWP. Hertel explains SWP had a contract with the City of Dallas for administration and response, as well as Falls City. Sigloh says the biggest issue is that people in</p>

		SWP think that Dallas is their fire district. Hertel says Dallas is still interested in solving their issues through a fire district model of some sort. Watson says the need to take the information they have and sort through it, and they will know more when the elections are over. Hertel suggests they read the Falls City letter, which has some information on how SWP could help Falls City. Hertel says that Amity is another agency looking for a partnership. Watson discusses rural McMinnville and Dayton as further options.
<b>Financial Resolution</b>	Discussion/Action	Hertel explains the resolution. <b>Motion:</b> Sigloh <b>Second:</b> Moore <i>Move to adopt resolution FY2020-21-05</i> <b>Motion passes unanimously</b>
<b>Salt Creek Right of Way</b>	Discussion	Hertel explains that he spoke with the adjacent property owners who want to be able to use the old access along their property to get wood. Hertel explained that due to the construction there is not a way to do that without causing damage. Hertel says the plan is to use gravel around the other end out to where the new training center is going to be, which will only be 20 feet from their property and could give them access. Hertel says they should have an agreement with them to avoid issues such as mud or too heavy loads on the station's road. Hertel explains that another issue they have is at the corner, where staff thought they could place a sign that announces the Salt Creek Community Station and would be noticed first.  Watson suggests the agreement should not be permanent; if they sell the property, it would be dissolved. Hertel suggests that they have something like a dollar a year contract, which would give them an opportunity to regularly communicate with the property owners. Moore suggests a seasonal agreement for them to be able to cut wood. Hertel says he will bring back a contract or agreement to be signed with them.
<b>Adjournment</b>		Meeting adjourned at 7:18 PM.

Action Items/Items for Follow-Up		
Deliverable	Responsible Party	Timeline
Salt Creek Neighbor access agreement	Hertel	2 months

Upcoming meetings/events:

- 5-13-2021 Joint Board Meeting

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- Listening without interrupting when someone else is speaking
- Allowing for all to contribute to the discussion
- Honoring the Chair
- Follow Robert's Rules of Order for parliamentary procedures
- Honor confidentiality
- Have fun!

# Financials



	Base	OT	FLSA	Bonus	Gross	Employer Cont. Taxes/Ins.	PERS	W/C	Total
<b>SHERIDAN FIRE</b>									
FF/ EMT	\$ 3,894.60	\$ 569.21	\$ -		\$ 4,463.81	\$ 2,155.54	\$ -	\$ 242.38	\$ 6,861.73
FF/ Paramedic	\$ 4,555.29	\$ 133.75	\$ 122.35		\$ 4,811.39	\$ 1,185.82	\$ 1,226.42	\$ 261.26	\$ 7,484.89
FF/ Paramedic	\$ 5,022.21	\$ 1,148.61	\$ 134.89		\$ 6,305.71	\$ 1,202.23	\$ 1,607.33	\$ 342.40	\$ 9,457.67
FF/ Paramedic	\$ 4,371.79	\$ 1,297.11	\$ 117.42		\$ 5,786.32	\$ 445.88	\$ -	\$ 314.20	\$ 6,546.40
FF/ Paramedic	\$ 4,507.00	\$ -	\$ 121.05		\$ 4,628.05	\$ 1,219.69	\$ 1,179.69	\$ 251.30	\$ 7,278.73
FF/ Paramedic	\$ 4,418.63	\$ 1,311.00	\$ 118.68		\$ 5,848.31	\$ 1,160.91	\$ 1,490.73	\$ 317.56	\$ 8,817.52
	\$ 26,769.52	\$ 4,459.68	\$ 614.39		\$ 31,843.59				\$ 46,446.94
<b>WEST VALLEY FIRE</b>									
FF/ EMT	\$ 4,783.00	\$ 14.78	\$ 128.47	\$ 75.00	\$ 5,001.25	\$ 1,153.80	\$ 1,033.76	\$ 164.04	\$ 7,352.85
FF/ Paramedic	\$ 4,286.07	\$ 1,978.19	\$ -	\$ 75.00	\$ 6,339.26	\$ 1,139.68	\$ -	\$ 207.93	\$ 7,686.87
FF/ EMT	\$ 3,894.60	\$ -	\$ 104.61	\$ 75.00	\$ 4,074.21	\$ 339.22	\$ 842.14	\$ 133.63	\$ 5,389.20
FF/ Paramedic	\$ 4,555.29	\$ 1,330.43	\$ 122.35	\$ 75.00	\$ 6,083.07	\$ 1,156.84	\$ 1,257.37	\$ 199.52	\$ 8,696.81
FF/ Paramedic	\$ 4,418.63	\$ 1,311.00	\$ 118.68	\$ 75.00	\$ 5,923.31	\$ 1,249.75	\$ 1,224.35	\$ 194.28	\$ 8,591.69
FF/ Paramedic	\$ 4,371.79	\$ 1,695.70	\$ 117.42	\$ 75.00	\$ 6,259.91	\$ 1,212.05	\$ -	\$ 205.33	\$ 7,677.29
FF/ EMT	\$ 3,894.60	\$ 1,071.02	\$ -	\$ 75.00	\$ 5,040.62	\$ 2,044.68	\$ 1,041.90	\$ 165.33	\$ 8,292.53
FF/ Paramedic	\$ 4,418.63	\$ 67.98	\$ -	\$ 75.00	\$ 4,561.61	\$ 2,070.14	\$ 942.88	\$ 149.62	\$ 7,724.26
FF/ Paramedic	\$ 4,783.06	\$ 1,419.13	\$ 128.47	\$ 75.00	\$ 6,405.66	\$ 2,781.64	\$ 1,324.05	\$ 210.11	\$ 10,721.46
FF/ EMT	\$ 4,338.37	\$ -	\$ 116.53	\$ 75.00	\$ 4,529.90	\$ 2,130.88	\$ 936.33	\$ 148.58	\$ 7,745.69
FF/ EMT	\$ 4,011.44	\$ -	\$ 107.74	\$ 75.00	\$ 4,194.18	\$ 394.03	\$ 866.94	\$ 137.57	\$ 5,592.72
FF/ Paramedic	\$ 4,555.29	\$ -	\$ 122.35	\$ 75.00	\$ 4,752.64	\$ 1,222.51	\$ 982.37	\$ 155.89	\$ 7,113.41
	\$ 52,310.77	\$ 8,888.23	\$ 1,066.62	\$ 900.00	\$ 63,165.62				\$ 92,584.76

March-21



# **Sheridan**

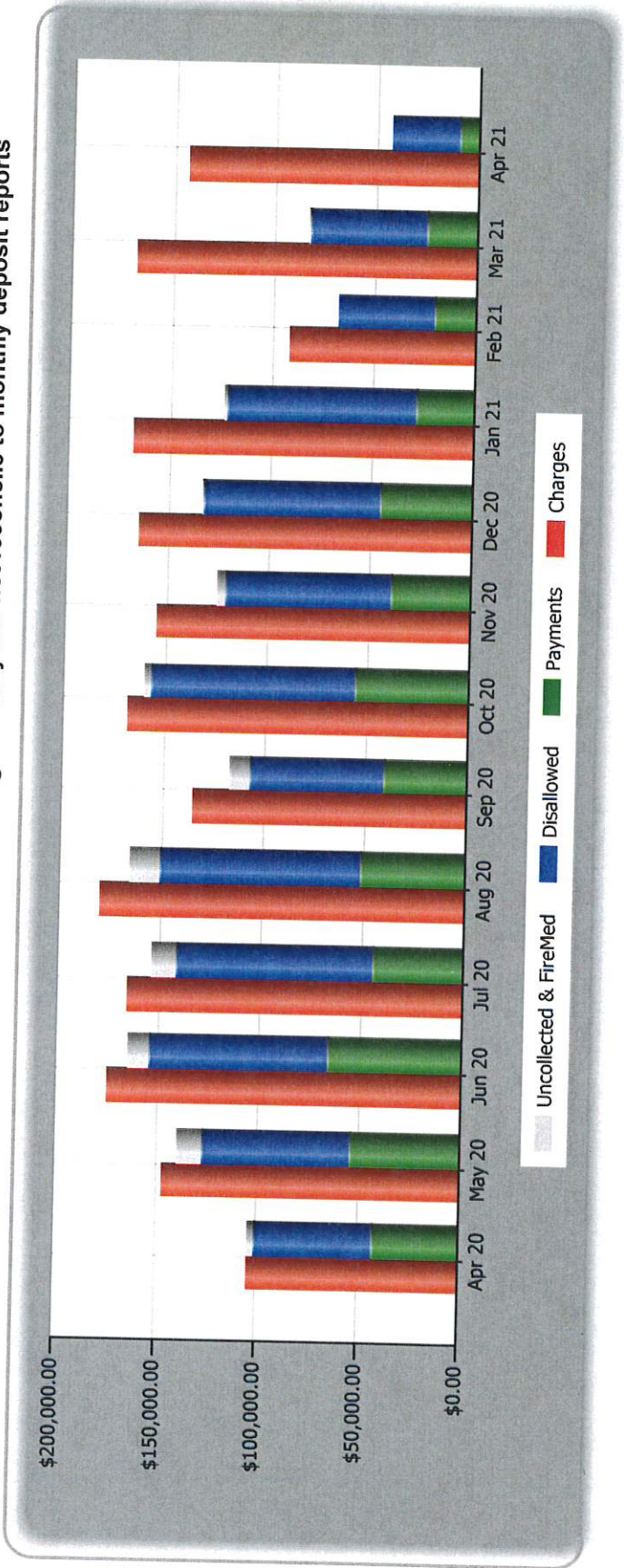
# **Financials**

ANNUAL COLLECTION STATISTICS

Company	Sheridan
Date Of Service	4/1/2020
Date Of Service	4/30/2021
Invoices	0

Month	Tickets	Charges	Payments	FireMed	Disallowed	Uncollected	Pending	%
Apr 20	57	104,402.50	-42,732.00	-1,345.79	-58,175.33	-2,099.38	50.00	2%
May 20	78	146,812.50	-54,473.91	-746.76	-73,258.74	-11,882.26	6,450.83	4%
Jun 20	95	175,420.00	-65,554.52	-3,794.50	-89,207.03	-6,849.98	10,013.97	6%
Jul 20	88	166,234.44	-44,597.08	-1,190.00	-96,987.23	-11,542.99	11,917.14	7%
Aug 20	98	180,644.17	-51,575.04	-275.00	-98,930.01	-15,036.27	14,827.85	8%
Sep 20	69	135,805.64	-41,007.23	0.00	-66,190.34	-10,816.09	17,791.98	13%
Oct 20	88	168,827.49	-56,304.01	-1,040.00	-101,157.54	-2,217.08	8,108.86	5%
Nov 20	73	155,432.33	-38,943.46	-720.00	-82,204.05	-4,032.68	29,532.14	19%
Dec 20	83	165,377.01	-45,358.34	-362.01	-88,518.26	0.00	31,138.40	19%
Jan 21	83	168,660.12	-28,438.83	-2,093.00	-93,424.41	0.00	44,703.88	27%
Feb 21	45	91,536.19	-19,929.71	0.00	-47,726.09	0.00	23,880.39	26%
Mar 21	81	168,533.98	-24,357.10	-250.00	-58,347.75	0.00	85,579.13	51%
Apr 21	76	143,932.37	-9,590.00	0.00	-33,252.39	0.00	101,089.98	70%
<b>1,014</b>		<b>1,971,618.74</b>	<b>-522,861.23</b>	<b>-11,817.06</b>	<b>-987,379.17</b>	<b>-64,476.73</b>	<b>385,084.55</b>	

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



# Sheridan Fire District

Cash Report Fund Balance

April 30, 2021

For May 2021 Board Meeting

	BALANCE	DEPOSIT	WITHDRAWAL	INTEREST	FEES	BALANCE
Checking/First Federal	\$ 395,753.35	\$122,288.55	-\$227,113.88	\$0.00	\$0.00	\$ 290,928.02
LGIP	\$1,008,294.60	\$3,338.72	\$0.00	\$498.45	\$0.00	\$ 1,012,131.77
Checking/US Bank	\$168,968.81	\$139,512.61	-\$15.95	\$0.00	\$0.00	\$ 308,465.47
Petty Cash	\$ 54.40	\$0.00	\$0.00	\$0.00	\$0.00	\$ 54.40
<b>Totals</b>	<b>\$ 1,573,071.16</b>	<b>\$265,139.88</b>	<b>\$ (227,129.83)</b>	<b>\$ 498.45</b>	<b>\$ -</b>	<b>\$ 1,611,579.66</b>

√ Indicates reconciled to statement

# Sheridan Fire District

Profit and Loss  
April 2021

	TOTAL
<b>Income</b>	
General Fund.	
Contractual Services	
IGA for Personnel Services	82,834.35
<b>Total Contractual Services</b>	<b>82,834.35</b>
Estimated Taxes to be Rec'd	
Polk County-Current	
<b>Total Estimated Taxes to be Rec'd</b>	
Miscellaneous Income	
Account Interest	869.38
Address Signs	<b>869.38</b>
Conflagration	
Misc	1.06
Address Signs	144.75
Conflagration	100,696.12
Misc	214.33
<b>Total Miscellaneous Income</b>	<b>101,056.26</b>
User Fees/Fire Med/GEMT	
Ambulance User Fees	
Fire Med	67,805.75
<b>Total User Fees/Fire Med/GEMT</b>	<b>300.00</b>
Yamhill/Polk Prior Taxes	
Polk County-Prior	
<b>Total Yamhill/Polk Prior Taxes</b>	152.12
<b>Total General Fund.</b>	<b>152.12</b>
<b>Total Income</b>	<b>253,017.86</b>
<b>GROSS PROFIT</b>	<b>\$253,017.86</b>
	<b>\$253,017.86</b>

# Sheridan Fire District

Profit and Loss

April 2021

Expenses	TOTAL
General Fund	
<b>MATERIALS &amp; SERVICES</b>	
Apparatus & Equipment Maint	
Maintenance Supplies & Tools	
<b>Total Apparatus &amp; Equipment Maint</b>	<b>264.50</b>
Equipment	<b>264.50</b>
Facility Maintenance	548.00
Station 190	
<b>Total Facility Maintenance</b>	<b>1,522.04</b>
General Supplies	<b>1,522.04</b>
Consumable Response Supplies	38.15
Office Supplies	162.32
<b>Total General Supplies</b>	<b>200.47</b>
Miscellaneous	
Banking Fees	15.95
For SW Polk	
For West Valley Fire	-1,645.75
Subscriptions, Ads & Publishing	-5,353.71
<b>Total Miscellaneous</b>	<b>64.80</b>
PPE & Uniforms	<b>-6,918.71</b>
Structural PPE	432.00
Uniforms	46.40
<b>Total PPE &amp; Uniforms</b>	<b>478.40</b>
Professional Fees	64.00
Contracted Services	1,296.84

# Sheridan Fire District

Profit and Loss

April 2021

	TOTAL
<b>Total Professional Fees</b>	<b>1,360.84</b>
Travel & Education	
Fire/EMS Training	183.27
<b>Total Travel &amp; Education</b>	<b>183.27</b>
Utilities	
Station 190	
Electricity	558.01
<b>Total Station 190</b>	<b>558.01</b>
Station 197	
Electricity	129.25
<b>Total Station 197</b>	<b>129.25</b>
Station 198	
Electricity	130.18
<b>Total Station 198</b>	<b>130.18</b>
<b>Total Utilities</b>	<b>817.44</b>
<b>Total MATERIALS &amp; SERVICES</b>	<b>-1,543.75</b>
<b>Total General Fund</b>	<b>-1,543.75</b>
Payroll	
Administrative Staff	53,552.40
Admin. Asst.	418.42
<b>Total Administrative Staff</b>	<b>53,970.82</b>
Firefighter/Paramedic & EMT's	
FF/EMT	18,925.81
Paramedic	24,320.86
<b>Total Firefighter/Paramedic &amp; EMT's</b>	<b>43,246.67</b>
Health Insurance	-1,688.46

# Sheridan Fire District

Profit and Loss  
April 2021

	TOTAL
Over Time	
Admin	4,545.00
Other Staff	8,089.23
<b>Total Over Time</b>	<b>12,634.23</b>
Payroll Taxes	
Federal Taxes	8,262.12
State Taxes	1,121.14
<b>Total Payroll Taxes</b>	<b>9,383.26</b>
PERS	
<b>Total Payroll</b>	<b>51,342.00</b>
<b>Total Expenses</b>	<b>168,868.52</b>
<b>NET OPERATING INCOME</b>	<b>\$167,344.77</b>
<b>NET INCOME</b>	<b>\$85,673.09</b>
	<b>\$85,673.09</b>

# Sheridan Fire District

Budget vs. Actuals: FY\_2020\_2021 - FY21 P&L

July 2020 - April 2021

	ACTUAL	BUDGET	TOTAL	OVER BUDGET	% OF BUDGET
Income					
Balancing Account (deleted)		0.00		0.00	
General Fund Beginning Balance		628,193.00		-628,193.00	
General Fund.					
Contractual Services		964,000.00		-964,000.00	
IGA for Personnel Services	886,859.24			886,859.24	
<b>Total Contractual Services</b>	<b>886,859.24</b>	<b>964,000.00</b>		<b>-77,140.76</b>	<b>92.00 %</b>
Estimated Taxes to be Rec'd		710,000.00		-710,000.00	
Polk County-Current	120,283.89			120,283.89	
Polk Current Local Option Tax	37,744.99			37,744.99	
Yamhill County-Current	393,375.28			393,375.28	
Yamhill Current Local Option Tx	118,498.86			118,498.86	
<b>Total Estimated Taxes to be Rec'd</b>	<b>669,903.02</b>	<b>710,000.00</b>		<b>-40,096.98</b>	<b>94.35 %</b>
Miscellaneous Income		2,869,985.00		-2,869,985.00	0.00 %
Account Interest	0.00			4,399.15	
Address Signs	4,399.15			391.55	
Conflagration	391.55			489,842.50	
Grants	489,842.50			250,000.00	
Misc	250,000.00			1,302.05	
Surplus Sales	1,302.05			10,158.00	
Tax Interest	10,158.00			261.77	
<b>Total Miscellaneous Income</b>	<b>756,355.02</b>	<b>2,869,985.00</b>		<b>-2,113,629.98</b>	<b>26.35 %</b>
User Fees/Fire Med/GEMT		790,000.00		-790,000.00	
Ambulance User Fees	635,773.72			635,773.72	
Cost Recovery	3,345.40			3,345.40	
Fire Med	33,195.44			33,195.44	
<b>Total User Fees/Fire Med/GEMT</b>	<b>672,314.56</b>	<b>790,000.00</b>		<b>-117,685.44</b>	<b>85.10 %</b>
Yamhill/Polk Prior Taxes					
Polk County-Prior	4,462.56			4,462.56	



# Sheridan Fire District

Budget vs. Actuals: FY\_2020\_2021 - FY21 P&L  
July 2020 - April 2021

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Yamhill County-Prior	14,210.83		
<b>Total Yamhill/Polk Prior Taxes</b>	<b>18,673.39</b>		
<b>Total General Fund.</b>	<b>3,004,105.23</b>	<b>5,333,985.00</b>	<b>56.32 %</b>
R5 Gen. Equipment Reserve Fund	-923.09		
G.E.R. ending balance		-923.09	
G.E.R. Transfer Gen-Fund		-405,000.00	
<b>Total R5 Gen. Equipment Reserve Fund</b>	<b>-923.09</b>	<b>-405,000.00</b>	
R7 John Fancher Memorial Fund Rev.		-288,412.00	
J.F.M. Ending fund bal.		-694,335.09	
<b>Total R7 John Fancher Memorial Fund Rev.</b>	<b>5,127.00</b>	<b>-5,127.00</b>	<b>-0.13 %</b>
R8 Building Maint. Fund Revenue			
B.M. F. Ending Fund Balance		296,000.00	
B.M.F. Transfer From Gen. Fund		2,100,000.00	
<b>Total R8 Building Maint. Fund Revenue</b>	<b>2,396,000.00</b>	<b>-2,396,000.00</b>	
R9 Station 9 Spending Authority			
Miscellaneous Income		25,000.00	
Transfer in - General Fund		1,000.00	
<b>Total R9 Station 9 Spending Authority</b>	<b>44,000.00</b>	<b>-18,000.00</b>	
<b>Total Income</b>	<b>\$3,003,182.14</b>	<b>\$9,100,717.00</b>	<b>33.00 %</b>
GROSS PROFIT	<b>\$3,003,182.14</b>	<b>\$ -6,097,534.86</b>	<b>33.00 %</b>
Expenses			
005 General Equipment Reserve Fund			
G.E.R. Equipment Purchase	341,313.00		
Total Gen Eq Res UEFB		-302,099.00	
<b>Total 005 General Equipment Reserve Fund</b>	<b>341,313.00</b>	<b>-50,000.00</b>	<b>53.05 %</b>
007 John Fancher Memorial			
J.F.M. Individual Awards		200.00	
Total J Fancher Memorial UEFB		-4,927.00	
<b>Total 007 John Fancher Memorial</b>		<b>-352,099.00</b>	<b>49.22 %</b>

# Sheridan Fire District

Budget vs. Actuals: FY\_2020\_2021 - FY21 P&L

July 2020 - April 2021

	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
	TOTAL			
<b>Total 007 John Fancher Memorial</b>		<b>5,127.00</b>	<b>-5,127.00</b>	
008 Building Maint. Fund				
B.M.F. Repair and Upkeep Bldg.		265,000.00	-265,000.00	
Seismic Grant Upgrades	810.00	2,100,000.00	-2,099,190.00	0.04 %
Total Building Maint UEFB		31,000.00	-31,000.00	
<b>Total 008 Building Maint. Fund</b>	<b>810.00</b>	<b>2,396,000.00</b>	<b>-2,395,190.00</b>	<b>0.03 %</b>
009 St. 9 Spending Authority				
Appreciation Program		44,000.00	-43,850.00	0.34 %
<b>Total 009 St. 9 Spending Authority</b>	<b>150.00</b>	<b>44,000.00</b>	<b>-43,850.00</b>	<b>0.34 %</b>
General Fund				
03 Capital Outlay				
Equipment Purchase				
<b>Total 03 Capital Outlay</b>	<b>2,255.00</b>		<b>2,255.00</b>	
05 Transfers				
Building Maintenance Fund				
General Equip. Reserve Fund		2,100,000.00	-2,100,000.00	
St. 9 Spending Authority		288,412.00	-288,412.00	
<b>Total 05 Transfers</b>		<b>18,000.00</b>	<b>-18,000.00</b>	
06 Contingency				
Contingency		2,406,412.00	-2,406,412.00	
<b>Total 06 Contingency</b>		<b>50,000.00</b>	<b>-50,000.00</b>	
07 Unappropriated EFB				
UEFB		50,000.00	-50,000.00	
<b>Total 07 Unappropriated EFB</b>		<b>130,000.00</b>	<b>-130,000.00</b>	
<b>MATERIALS &amp; SERVICES</b>		<b>130,000.00</b>	<b>-130,000.00</b>	
Apparatus & Equipment Maint		260,000.00	-260,000.00	
Equip Servicing/Testing/Calibr				
Fuel & Oil	10,614.07	60,000.00	-60,000.00	
	16,134.32		10,614.07	
			16,134.32	

# Sheridan Fire District

Budget vs. Actuals: FY\_2020\_2021 - FY21 P&L

July 2020 - April 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Maintenance Supplies & Tools	3,662.25		3,662.25	
Vendor Services	23,653.09		23,653.09	
<b>Total Apparatus &amp; Equipment Maint</b>	<b>54,063.73</b>	<b>60,000.00</b>	<b>-5,936.27</b>	<b>90.11 %</b>
Conflagration Expense	279,145.88	266,060.00	13,085.88	104.92 %
Dispatch & Radio Services	25,160.80	31,193.00	-6,032.20	80.66 %
Dispatch Services (deleted)		31,193.00	-31,193.00	
EMS Supplies	34,258.40	34,000.00	258.40	100.76 %
Equipment	627.94	26,000.00	-25,372.06	2.42 %
Facility Maintenance		50,000.00	-50,000.00	
Station 190	12,038.88		12,038.88	
Station 197	2,665.56		2,665.56	
Station 198	3,838.31		3,838.31	
<b>Total Facility Maintenance</b>	<b>18,542.75</b>	<b>50,000.00</b>	<b>-31,457.25</b>	<b>37.09 %</b>
General Supplies		20,000.00	-20,000.00	
Awards/Incentives	20.00		20.00	
Consumable Response Supplies	2,520.12		2,520.12	
Janitorial Supplies	2,740.72		2,740.72	
Office Supplies	5,969.31		5,969.31	
<b>Total General Supplies</b>	<b>11,250.15</b>	<b>20,000.00</b>	<b>-8,749.85</b>	<b>56.25 %</b>
Grants		50,000.00	-50,000.00	
Insurance	33,074.50	35,000.00	-1,925.50	94.50 %
Miscellaneous	0.00	10,000.00	-10,000.00	0.00 %
Banking Fees	177.64		177.64	
Community Relations	1,001.54		1,001.54	
For SW Polk	3,876.82		3,876.82	
For West Valley Fire	-2,319.30		-2,319.30	
Subscriptions, Ads & Publishing	7,437.82		7,437.82	
<b>Total Miscellaneous</b>	<b>10,174.52</b>	<b>10,000.00</b>	<b>174.52</b>	<b>101.75 %</b>
PPE & Uniforms		35,000.00	-35,000.00	

# Sheridan Fire District

Budget vs. Actuals: FY\_2020\_2021 - FY21 P&L

July 2020 - April 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Structural PPE	5,489.76		5,489.76	
Uniforms	5,403.13		5,403.13	
Wildland PPE	357.22		357.22	
<b>Total PPE &amp; Uniforms</b>	<b>11,250.11</b>	<b>35,000.00</b>	<b>-23,749.89</b>	<b>32.14 %</b>
Professional Fees	64.00	87,000.00	-86,936.00	0.07 %
Advertising (deleted)	324.00		324.00	
Attorney	30,657.48		30,657.48	
Auditors	8,750.00		8,750.00	
Billing Services	31,656.90		31,656.90	
Contracted Services	78,616.16		78,616.16	
Member Physicals, Testing & Vac	1,806.32		1,806.32	
Payroll Expenses	1,034.25		1,034.25	
Physicals (deleted)	261.00		261.00	
<b>Total Professional Fees</b>	<b>153,170.11</b>	<b>87,000.00</b>	<b>66,170.11</b>	<b>176.06 %</b>
Student Resident Volunteer Prog		20,000.00	-20,000.00	
Travel & Education		25,000.00	-25,000.00	
Fire/EMS Training	7,504.13		7,504.13	
Travel	1,652.30		1,652.30	
<b>Total Travel &amp; Education</b>	<b>9,156.43</b>	<b>25,000.00</b>	<b>-15,843.57</b>	<b>36.63 %</b>
Utilities		35,000.00	-35,000.00	
Station 190	485.13		485.13	
Electricity	5,681.39		5,681.39	
Garbage	2,092.38		2,092.38	
Internet/TV	1,113.95		1,113.95	
Natural Gas	3,680.71		3,680.71	
Telephone/Cellphones	6,738.69		6,738.69	
Water/Sewer	1,775.45		1,775.45	
<b>Total Station 190</b>	<b>21,567.70</b>		<b>21,567.70</b>	
Station 197				

# Sheridan Fire District

Budget vs. Actuals: FY\_2020\_2021 - FY21 P&L

July 2020 - April 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Electricity	934.85		934.85	
Garbage	160.43		160.43	
Internet/TV	1,479.15		1,479.15	
Propane	615.69		615.69	
Water/Sewer	654.78		654.78	
<b>Total Station 197</b>	<b>3,844.90</b>		<b>3,844.90</b>	
Station 198				
Electricity	1,155.91		1,155.91	
Natural Gas	361.55		361.55	
Water/Sewer	355.00		355.00	
<b>Total Station 198</b>	<b>1,872.46</b>		<b>1,872.46</b>	
<b>Total Utilities</b>	<b>27,285.08</b>	<b>35,000.00</b>	<b>-7,714.94</b>	<b>77.96 %</b>
<b>Total MATERIALS &amp; SERVICES</b>	<b>667,160.38</b>	<b>815,446.00</b>	<b>-148,285.62</b>	<b>81.82 %</b>
<b>Total General Fund</b>	<b>669,415.38</b>	<b>3,531,858.00</b>	<b>-2,862,442.62</b>	<b>18.95 %</b>
Payroll	2,149.98		2,149.98	
Administrative Staff	233,854.17	674,951.00	-441,096.83	34.65 %
Admin. Asst.	57,728.04		57,728.04	
Battalion Chiefs	117,108.08		117,108.08	
Deputy Chief	53,255.68		53,255.68	
Division Chief	48,187.92		48,187.92	
Fire Chief	57,212.10		57,212.10	
<b>Total Administrative Staff</b>	<b>567,345.99</b>	<b>674,951.00</b>	<b>-107,605.01</b>	<b>84.06 %</b>
FICA (deleted)		0.00	0.00	
Firefighter/Paramedic & EMT's		745,000.00	-745,000.00	
FF/EMT	148,551.13		148,551.13	
Paramedic	291,365.40		291,365.40	
<b>Total Firefighter/Paramedic &amp; EMT's</b>	<b>439,916.53</b>	<b>745,000.00</b>	<b>-305,083.47</b>	<b>59.05 %</b>
Health Insurance	210,489.26	445,000.00	-234,510.74	47.30 %

# Sheridan Fire District

Budget vs. Actuals: FY\_2020\_2021 - FY21 P&L

July 2020 - April 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Over Time		185,562.00	-185,562.00	
Admin	134,367.58		134,367.58	
Other Staff	79,967.35		79,967.35	
<b>Total Over Time</b>	<b>214,334.93</b>	<b>185,562.00</b>	<b>28,772.93</b>	<b>115.51 %</b>
Part-Time	8,290.66	15,000.00	-6,709.34	55.27 %
Payroll Taxes		153,000.00	-153,000.00	
Federal Taxes	93,340.39		93,340.39	
State Taxes	5,993.66		5,993.66	
<b>Total Payroll Taxes</b>	<b>99,334.05</b>	<b>153,000.00</b>	<b>-53,665.95</b>	<b>64.92 %</b>
PERS	350,127.50	328,000.00	22,127.50	106.75 %
Workers' Compensation	33,378.99	45,000.00	-11,621.01	74.18 %
<b>Total Payroll</b>	<b>1,925,367.89</b>	<b>2,591,513.00</b>	<b>-666,145.11</b>	<b>74.30 %</b>
Uncatagorized	1,968.66		1,968.66	
<b>Total Expenses</b>	<b>\$2,939,024.93</b>	<b>\$9,261,910.00</b>	<b>\$ -6,322,885.07</b>	<b>31.73 %</b>
NET OPERATING INCOME	<b>\$64,157.21</b>	<b>\$ -161,193.00</b>	<b>\$225,350.21</b>	<b>-39.80 %</b>
NET INCOME	<b>\$64,157.21</b>	<b>\$ -161,193.00</b>	<b>\$225,350.21</b>	<b>-39.80 %</b>

# Sheridan Fire District

## Check Detail

April 2021

DATE	TRANSACTION TYPE	NUM	NAME	ACCOUNT	AMOUNT
04/02/2021	Expense			First Federal	-109.00
				General Fund:MATERIALS & SERVICES:General Supplies:Office Supplies	109.00
04/06/2021	Expense			First Federal	-31,644.59
				Payroll:Health Insurance	31,644.59
04/06/2021	Expense			First Federal	-5,450.00
				2100 Payroll Liabilities	-5,450.00
04/08/2021	Bill Payment (Check)	26584	Accounting Solutions	First Federal	-250.00
				Accounts Payable	-250.00
04/08/2021	Bill Payment (Check)	26585	Aflac	First Federal	-25.22
				Accounts Payable	-25.22
04/08/2021	Bill Payment (Check)	26586	Bound Tree Medical LLC	First Federal	-764.74
				Accounts Payable	-764.74
04/08/2021	Bill Payment (Check)	26587	Brethauer Oil Co.	First Federal	-817.32
				Accounts Payable	-817.32
04/08/2021	Bill Payment (Check)	26588	Buell-Red Prairie Water District	First Federal	-55.00
				Accounts Payable	-55.00
04/08/2021	Bill Payment (Check)	26589	Canon Solutions America	First Federal	-293.15
				Accounts Payable	-293.15
04/08/2021	Bill Payment (Check)	26590	Carquest Auto Parts	First Federal	-32.34
				Accounts Payable	-32.34

# Sheridan Fire District

Check Detail  
April 2021

DATE	TRANSACTION TYPE	NUM	NAME	ACCOUNT	AMOUNT
04/08/2021	Bill Payment (Check)	26591	Cascade Fire & Safety Equipment	First Federal Accounts Payable	-181.01 -181.01
04/08/2021	Bill Payment (Check)	26592	CenturyLink	First Federal Accounts Payable	-487.44 -487.44
04/08/2021	Bill Payment (Check)	26593	CFO Selections	First Federal Accounts Payable	-1,485.00 -1,485.00
04/08/2021	Bill Payment (Check)	26594	CIT	First Federal Accounts Payable	-633.69 -633.69
04/08/2021	Bill Payment (Check)	26595	City of Dallas	First Federal Accounts Payable	-620.74 -620.74
04/08/2021	Bill Payment (Check)	26596	City of Sheridan	First Federal Accounts Payable	-246.44 -246.44
04/08/2021	Bill Payment (Check)	26597	Crystal Springs	First Federal Accounts Payable	-342.35 -342.35
04/08/2021	Bill Payment (Check)	26598	Davison Auto Parts	First Federal Accounts Payable	-32.72 -32.72
04/08/2021	Bill Payment (Check)	26599	Express Employment Professionals	First Federal Accounts Payable	-3,641.99 -3,641.99
04/08/2021	Bill Payment (Check)	26600	First Federal	First Federal Accounts Payable	-11,626.61 -11,626.61
04/08/2021	Bill Payment (Check)	26601	Industrial Welding Supply, Inc.	First Federal	-166.00



# Sheridan Fire District

## Check Detail

April 2021

DATE	TRANSACTION TYPE	NUM	NAME	ACCOUNT	AMOUNT
04/08/2021	Bill Payment (Check)	26602	L.N.Curtis & Sons	Accounts Payable	-166.00
04/08/2021	Bill Payment (Check)	26603	Les Thomas	First Federal Accounts Payable	-1,846.19
04/08/2021	Bill Payment (Check)	26604	Life-Assist, Inc.	First Federal Accounts Payable	-150.00
04/08/2021	Bill Payment (Check)	26605	Local Government Law Group, PC	First Federal Accounts Payable	-1,131.36
04/08/2021	Bill Payment (Check)	26606	Maxwell Mapping Co.	First Federal Accounts Payable	-9,481.50
04/08/2021	Bill Payment (Check)	26607	McMullen Electric	First Federal Accounts Payable	-1,800.00
04/08/2021	Bill Payment (Check)	26608	News-Register	First Federal Accounts Payable	-1,522.04
04/08/2021	Bill Payment (Check)	26609	NW Natural Gas	First Federal Accounts Payable	-394.16
04/08/2021	Bill Payment (Check)	26610	Oregon Lock & Access Inc.	First Federal Accounts Payable	-515.26
04/08/2021	Bill Payment (Check)	26611	Pacific Office Automation	First Federal Accounts Payable	-422.70
					-200.20
					-200.20

# Sheridan Fire District

Check Detail

April 2021

DATE	TRANSACTION TYPE	NUM	NAME	ACCOUNT	AMOUNT
04/08/2021	Bill Payment (Check)	26612	Perrydale Domestic Water Assn	First Federal Accounts Payable	-40.00
04/08/2021	Bill Payment (Check)	26613	PGE	First Federal Accounts Payable	-40.00
04/08/2021	Bill Payment (Check)	26614	Recology Western Oregon	First Federal Accounts Payable	-817.44
04/08/2021	Bill Payment (Check)	26615	Sheridan Building Materials	First Federal Accounts Payable	-817.44
04/08/2021	Bill Payment (Check)	26616	Special Districts Insurance Services	First Federal Accounts Payable	-191.04
04/08/2021	Bill Payment (Check)	26617	Streamline	First Federal Accounts Payable	-191.04
04/08/2021	Bill Payment (Check)	26618	SW Polk Fire District	First Federal Accounts Payable	-168.95
04/08/2021	Bill Payment (Check)	26619	Systems Design West, LLC	First Federal Accounts Payable	-168.95
04/08/2021	Bill Payment (Check)	26620	The Bulletin Board	First Federal Accounts Payable	-483.65
04/08/2021	Bill Payment (Check)	26621	Town and Country Advertising	First Federal Accounts Payable	-483.65
				First Federal Accounts Payable	-360.00
				First Federal Accounts Payable	-360.00
				First Federal Accounts Payable	-666.74
				First Federal Accounts Payable	-666.74
				First Federal Accounts Payable	-1,065.65
				First Federal Accounts Payable	-1,065.65
				First Federal Accounts Payable	-225.00
				First Federal Accounts Payable	-225.00
				First Federal Accounts Payable	-75.00
				First Federal Accounts Payable	-75.00

# Sheridan Fire District

Check Detail

April 2021

DATE	TRANSACTION TYPE	NUM	NAME	ACCOUNT	AMOUNT
04/08/2021	Bill Payment (Check)	26622	Verizon Wireless	First Federal	-501.19
				Accounts Payable	-501.19
04/08/2021	Bill Payment (Check)	26623	Walter E Nelson Co	First Federal	-245.90
				Accounts Payable	-245.90
04/08/2021	Bill Payment (Check)	26624	West Valley Fire District	First Federal	-748.90
				Accounts Payable	-748.90
04/08/2021	Bill Payment (Check)	26625	West Valley Local 4861	First Federal	-1,000.00
				Accounts Payable	-1,000.00
04/08/2021	Bill Payment (Check)	26626	Yamhill Communication Agency	First Federal	-2,516.08
				Accounts Payable	-2,516.08
04/08/2021	Bill Payment (Check)	26627	Yamhill County Fire Defense Board	First Federal	-200.00
				Accounts Payable	-200.00
04/08/2021	Bill Payment (Check)	26628	ZOLL Medical Corp.	First Federal	-469.21
				Accounts Payable	-469.21
04/27/2021	Expense			First Federal	-11.31
				Payroll:PERS	11.31
04/27/2021	Expense			First Federal	-5,060.55
				Payroll:PERS	5,060.55
04/27/2021	Expense			First Federal	-20,729.86
				Payroll:PERS	20,729.86
04/29/2021	Expense		Great Northern Staff Administrators	First Federal	-110,856.75

# Sheridan Fire District

Check Detail  
April 2021

DATE	TRANSACTION TYPE	NUM	NAME	ACCOUNT	AMOUNT
				Payroll:Administrative Staff	53,552.40
				Payroll:Over Time:Admin	4,545.00
				General Fund:MATERIALS & SERVICES:Professional Fees:Contracted Services	196.84
				Payroll:Payroll Taxes:Federal Taxes	8,262.12
				Payroll:Firefighter/Paramedic & EMT's:FF/EMT	18,925.81
				Payroll:Firefighter/Paramedic & EMT's:Paramedic	24,320.86
				Payroll:Over Time:Other Staff	8,089.23
				Payroll:Health Insurance	27,533.56
				Payroll:Health Insurance	-60,866.61
				Payroll:PERS	25,540.28
				Payroll:Payroll Taxes:State Taxes	1,121.14
				2100 Payroll Liabilities	-636.12
				2100 Payroll Liabilities	1,000.00
				US Bank	-15.95
				General Fund:MATERIALS & SERVICES:Miscellaneous:Banking Fees	15.95
04/14/2021	Check		SVCCHRG		

**SW Polk**

# **Financials**

# SW Polk Fire District

Cash Report Fund Balance

April 30, 2021

For May 2021 Board Meeting

	BALANCE	DEPOSIT	WITHDRAWAL	INTEREST	FEES	BALANCE
District/Columbia Bank	\$ 206,694.29	\$101,821.55	-\$238,546.87	\$0.00	-\$25.00	\$ 69,943.97 ✓
Volunteer/Columbia Bank	\$ 31,306.29	\$0.00	\$0.00	\$0.00	\$0.00	\$ 31,306.29 ✓
LGIP/4884	\$ 1,153,867.49	\$5,712.38	-\$100,000.00	\$541.70	-\$0.05	\$ 1,060,121.52 ✓
LGIP/6043	\$ 188,983.82	\$0.00	\$0.00	\$93.20	\$0.00	\$ 189,077.02 ✓
<b>Totals</b>	\$ 1,580,851.89	\$107,533.93	\$ (338,546.87)	\$ 634.90	\$ (25.05)	\$ 1,350,448.80

✓ Indicates reconciled to statement

# Southwestern Polk County RFPD

Profit and Loss

April 2021

Income	TOTAL
<b>Total Income</b>	
GROSS PROFIT	<b>\$0.00</b>
Expenses	
8000 Capital Outlay	
Apparatus Replacement	2,541.67
<b>Total 8000 Capital Outlay</b>	<b>2,541.67</b>
General Fund	
MATERIALS & SERVICES	
Apparatus & Equipment Maint	
Maintenance Supplies & Tools	
Vendor Services	104.58
<b>Total Apparatus &amp; Equipment Maint</b>	<b>1,453.71</b>
Contractual Services	
Administration	
Firefighters	31,762.98
<b>Total Contractual Services</b>	<b>17,315.86</b>
Dispatch Services	
Polk County Radio System	
<b>Total Dispatch Services</b>	<b>49,078.84</b>
Facility Maintenance	
Station 140	2,044.50
<b>Total Facility Maintenance</b>	<b>2,044.50</b>
General Supplies	
Consumable Response Supplies	
Janitorial Supplies	111.24
Office Supplies	59.21
	<b>452.94</b>

# Southwestern Polk County RFPD

Profit and Loss

April 2021

	TOTAL
<b>Total General Supplies</b>	<b>623.39</b>
Miscellaneous	
Banking Fees	6.34
Community Relations	51.95
For Sheridan	398.15
For West Valley	-1,407.85
Subscriptions, Ads & Publishing	54.02
<b>Total Miscellaneous</b>	<b>-897.39</b>
PPE & Uniforms	
Structural PPE	179.35
Uniforms	77.52
<b>Total PPE &amp; Uniforms</b>	<b>256.87</b>
Professional Fees	
Contracted Services	503.49
<b>Total Professional Fees</b>	<b>503.49</b>
Travel & Education	
Travel Expenses	40.00
<b>Total Travel &amp; Education</b>	<b>45.40</b>
Utilities	
Station 130	167.10
Electricity	1,018.64
Internet/TV	113.58
Natural Gas/Propane	2,149.87
Telephone/Cellphones	33.27
<b>Total Station 130</b>	<b>3,315.36</b>
Station 140	
Water/Sewer	147.00



# Southwestern Polk County RFPD

Profit and Loss  
April 2021

	TOTAL
<b>Total Station 140</b>	<b>147.00</b>
Station 150	
Water/Sewer	56.25
<b>Total Station 150</b>	<b>56.25</b>
<b>Total Utilities</b>	<b>3,685.71</b>
<b>Total MATERIALS &amp; SERVICES</b>	<b>58,156.10</b>
<b>Total General Fund</b>	<b>58,156.10</b>
Unapplied Cash Bill Payment Expense	4,218.23
<b>Total Expenses</b>	<b>\$64,916.00</b>
NET OPERATING INCOME	<b>\$ -64,916.00</b>
NET INCOME	<b>\$ -64,916.00</b>

# Southwestern Polk County RFPD

Budget vs. Actuals: FY\_2020\_2021 - FY21 P&L

July 2020 - April 2021

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Income			% OF BUDGET
Beginning/Carryover Balance		375,000.00	
General Fund.			-375,000.00
Estimated Taxes to be Rec'd		545,000.00	
Polk County-Current	845,674.17		-545,000.00
Polk County-Previous	20,066.93		845,674.17
<b>Total Estimated Taxes to be Rec'd</b>	<b>865,741.10</b>	<b>545,000.00</b>	<b>320,741.10</b>
Miscellaneous Income		410,000.00	<b>158.85 %</b>
Account Interest	16,517.36		-410,000.00
Address Signs	200.00		16,517.36
Conflagration	35,288.15		200.00
Grants	479,760.40		35,288.15
Misc	15,229.26		479,760.40
Tax Interest	625.17		15,229.26
<b>Total Miscellaneous Income</b>	<b>547,620.34</b>	<b>410,000.00</b>	<b>137,620.34</b>
User Fees		8,000.00	<b>138.57 %</b>
Cost Recovery	3,539.12		-8,000.00
<b>Total User Fees</b>	<b>3,539.12</b>	<b>8,000.00</b>	<b>44.24 %</b>
<b>Total General Fund.</b>	<b>1,416,900.56</b>	<b>963,000.00</b>	<b>453,900.56</b>
Transfer In GF-Firefighter		22,000.00	<b>147.13 %</b>
<b>Total Income</b>	<b>\$1,416,900.56</b>	<b>\$1,360,000.00</b>	<b>104.18 %</b>
GROSS PROFIT	<b>\$1,416,900.56</b>	<b>\$1,360,000.00</b>	<b>104.18 %</b>
Expenses			
8000 Capital Outlay			
Apparatus Replacement	999,652.71	1,500,000.00	-500,347.29
Facilities (Stations)	2,792,199.56	3,500,000.00	-707,800.44
<b>Total 8000 Capital Outlay</b>	<b>3,791,852.27</b>	<b>5,000,000.00</b>	<b>-1,208,147.73</b>
9901 Transfer to Station 130		22,000.00	-22,000.00

# Southwestern Polk County RFPD

Budget vs. Actuals: FY\_2020\_2021 - FY21 P&L

July 2020 - April 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>DEBT SERVICES</b>				
Interest Payments	97,788.95	192,000.00	-94,211.05	50.93 %
Principal Payments	220,000.00	220,000.00	0.00	100.00 %
<b>Total DEBT SERVICES</b>	<b>317,788.95</b>	<b>412,000.00</b>	<b>-94,211.05</b>	<b>77.13 %</b>
General Fund				
<b>MATERIALS &amp; SERVICES</b>				
Apparatus & Equipment Maint		18,000.00		
Equip/Testing/Calibration				
Fuel & Oil	3,158.33		-18,000.00	
Maintenance Supplies & Tools	7,923.11		3,158.33	
Vendor Services	2,785.35		7,923.11	
	16,492.55		2,785.35	
<b>Total Apparatus &amp; Equipment Maint</b>	<b>30,359.34</b>	<b>18,000.00</b>	<b>12,359.34</b>	<b>168.66 %</b>
Appreciation Program	287.98	57,000.00	-56,712.02	0.51 %
4030 Building	170.97		170.97	
4040 Business Meeting	1,074.10		1,074.10	
4050 Donations	450.00		450.00	
4060 Equipment	57.50		57.50	
4090 Nominal Gifts	370.80		370.80	
4110 Operations	915.84		915.84	
4160 Pop Machine	210.36		210.36	
4170 Rehab	169.29		169.29	
4180 Uniforms	260.00		260.00	
4190 Fire-Med	785.00		785.00	
4999 District	76.00		76.00	
<b>Total Appreciation Program</b>	<b>4,827.84</b>	<b>57,000.00</b>	<b>-52,172.16</b>	<b>8.47 %</b>
Conflogration Expenses	7,620.62	7,246.00	374.62	105.17 %
Contractual Services		603,000.00	-603,000.00	
Administration	205,964.81		205,964.81	
Firefighters	301,123.80		301,123.80	



# Southwestern Polk County RFPD

Budget vs. Actuals: FY\_2020\_2021 - FY21 P&L

July 2020 - April 2021

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
			% OF BUDGET
Structural PPE	390.03		390.03
Uniforms	2,781.25		2,781.25
Wildland PPE	748.60		748.60
<b>Total PPE &amp; Uniforms</b>	<b>3,919.88</b>	<b>14,000.00</b>	<b>-10,080.12</b>
Professional Fees		55,000.00	
Attorney	5,229.12		-55,000.00
Billing Services	628.20		5,229.12
Contracted Services	34,866.67		628.20
Member Physicals, Testing, Vacc	1,135.86		34,866.67
<b>Total Professional Fees</b>	<b>41,859.85</b>	<b>55,000.00</b>	<b>-13,140.15</b>
Travel & Education	40.00	4,000.00	
Fire & EMS Training	3,005.31		-3,960.00
Travel Expenses	-1,578.94		3,005.31
<b>Total Travel &amp; Education</b>	<b>1,466.37</b>	<b>4,000.00</b>	<b>-2,533.63</b>
Utilities	486.18	10,000.00	
Station 130	17.99		-9,513.82
Electricity	4,634.97		17.99
Garbage	354.15		4,634.97
Internet/TV	803.02		354.15
Natural Gas/Propane	2,942.21		803.02
Telephone/Cellphones	1,865.37		2,942.21
Water/Sewer	639.46		1,865.37
<b>Total Station 130</b>	<b>11,257.17</b>		<b>11,257.17</b>
Station 140			
Water/Sewer	2,238.37		2,238.37
<b>Total Station 140</b>	<b>2,238.37</b>		<b>2,238.37</b>
Station 150			
Water/Sewer	695.42		695.42
<b>Total Station 150</b>	<b>695.42</b>		<b>695.42</b>

# Southwestern Polk County RFPD

Budget vs. Actuals: FY\_2020\_2021 - FY21 P&L  
July 2020 - April 2021

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
<b>Total Utilities</b>	14,677.14	10,000.00	146.77 %
<b>Total MATERIALS &amp; SERVICES</b>			
<b>Total General Fund</b>	686,023.39	885,946.00	77.43 %
Unapplied Cash Bill Payment Expense	686,023.39	885,946.00	77.43 %
Unappropriated Ending Fund Bal	0.00		
<b>Total Expenses</b>		100,000.00	
<b>NET OPERATING INCOME</b>	\$4,795,664.61	\$6,419,946.00	74.70 %
<b>NET INCOME</b>	\$ -3,378,764.05	\$ -5,059,946.00	66.77 %
	\$ -3,378,764.05	\$ -5,059,946.00	66.77 %
		4,677.14	
		-199,922.61	
		-199,922.61	
		0.00	
		-100,000.00	
		\$ -1,624,281.39	
		\$1,681,181.95	
		\$1,681,181.95	

# Southwestern Polk County RFPD

Check Detail  
April 2021

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
04/08/2021	Bill Payment (Check)	6429 Blue Star Gas		1008 SW - 9840 Columbia Bank	-2,034.22
* 04/08/2021	Bill Payment (Check)	6430 CenturyLink	503-623-6186 498B	20000 Accounts Payable	-2,034.22
04/08/2021	Bill Payment (Check)	6431 City of Dallas	01-06-0026	1008 SW - 9840 Columbia Bank	-167.10
04/08/2021	Bill Payment (Check)	6432 DPSST		20000 Accounts Payable	-866.25
04/08/2021	Bill Payment (Check)	6433 First Federal		1008 SW - 9840 Columbia Bank	-40.00
04/08/2021	Bill Payment (Check)	6434 Itemizer-Observer	One Year subscription	20000 Accounts Payable	-40.00
04/08/2021	Bill Payment (Check)	6435 Luckiamute Domestic Water Cooperative		1008 SW - 9840 Columbia Bank	-2,823.70
04/08/2021	Bill Payment (Check)	6436 NW Natural	79152-5	20000 Accounts Payable	-2,823.70
04/08/2021	Bill Payment (Check)	6437 Oregon DEQ		1008 SW - 9840 Columbia Bank	-40.00
				20000 Accounts Payable	-40.00
				1008 SW - 9840 Columbia Bank	-56.25
				20000 Accounts Payable	-56.25
				1008 SW - 9840 Columbia Bank	-115.65
				20000 Accounts Payable	-115.65
				1008 SW - 9840 Columbia Bank	-1,257.00
				20000 Accounts Payable	-1,257.00

# Southwestern Polk County RFPD

Check Detail  
April 2021

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
04/08/2021	Bill Payment (Check)	6438 Pacific Power		1008 SW - 9840 Columbia Bank	-1,018.64
				20000 Accounts Payable	-1,018.64
04/08/2021	Bill Payment (Check)	6439 Perrydale Domestic Water Assc.	1466.0	1008 SW - 9840 Columbia Bank	-75.00
				20000 Accounts Payable	-75.00
04/08/2021	Bill Payment (Check)	6440 Polk County Emergency Management		1008 SW - 9840 Columbia Bank	-2,044.50
				20000 Accounts Payable	-2,044.50
04/08/2021	Bill Payment (Check)	6441 Royal Flush Portable Toilets		1008 SW - 9840 Columbia Bank	-72.00
				20000 Accounts Payable	-72.00
04/08/2021	Bill Payment (Check)	6442 Safelite AutoGlass		1008 SW - 9840 Columbia Bank	-409.97
				20000 Accounts Payable	-409.97
04/08/2021	Bill Payment (Check)	6443 Sheridan Rural Fire Protection District		1008 SW - 9840 Columbia Bank	-
				20000 Accounts Payable	54,265.10
04/08/2021	Bill Payment (Check)	6444 Spectrum Business	8751 13 020 0012440	1008 SW - 9840 Columbia Bank	-96.98
				20000 Accounts Payable	-96.98
04/08/2021	Bill Payment (Check)	6445 Streamline		1008 SW - 9840 Columbia Bank	-100.00
				20000 Accounts Payable	-100.00
04/08/2021	Bill Payment (Check)	6446 Van Well Building Supply		1008 SW - 9840 Columbia Bank	-1,054.89



# Southwestern Polk County RFPD

Check Detail  
April 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
04/08/2021	Bill Payment (Check)	6447	Walter E. Nelson Co.		20000 Accounts Payable	-1,064.89
					1008 SW - 9840 Columbia Bank	-42.66
04/08/2021	Bill Payment (Check)	6448	West Valley Fire District		20000 Accounts Payable	-42.66
					1008 SW - 9840 Columbia Bank	-375.68
04/15/2021	Expense	0			20000 Accounts Payable	-375.68
				Treasury Management Fee-MISCELLANEOUS FEES	1008 SW - 9840 Columbia Bank	-25.00
				Treasury Management Fee-MISCELLANEOUS FEES	General Fund:MATERIALS & SERVICES:Miscellaneous:Banking Fees	25.00

# **West Valley**

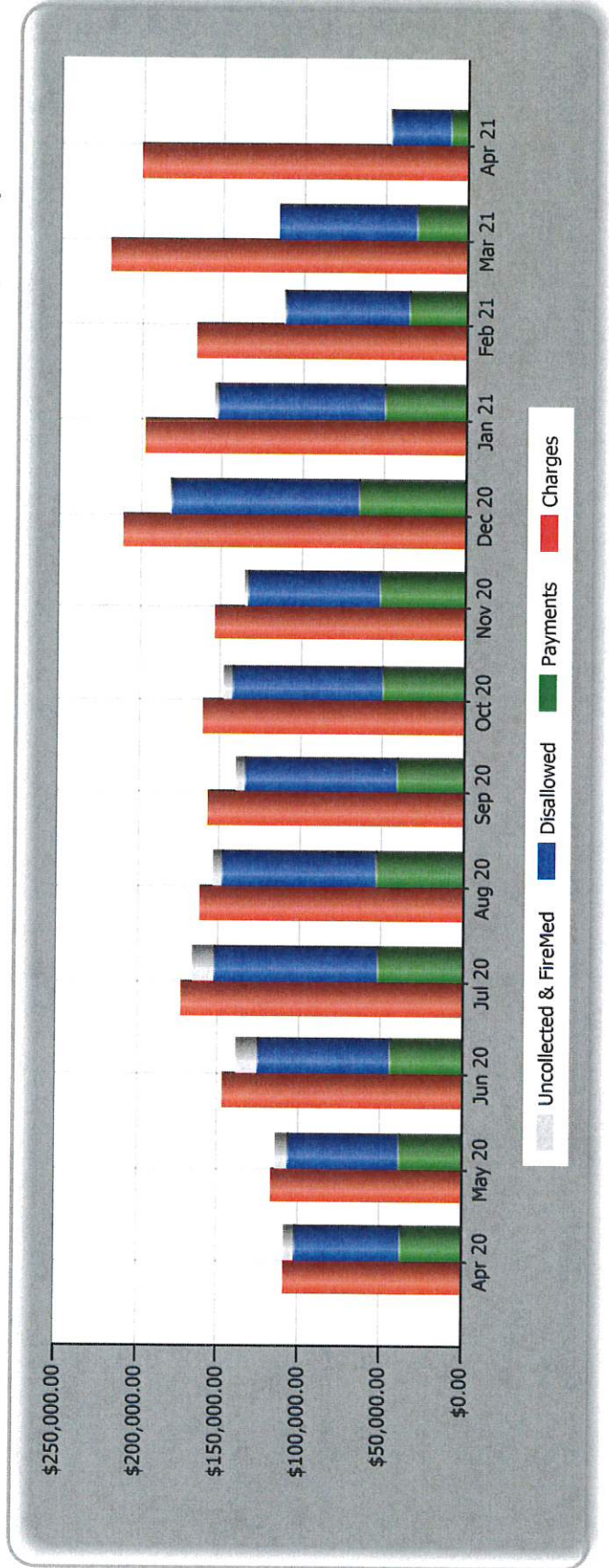
# **Financials**

ANNUAL COLLECTION STATISTICS

Company	West Valley
Date Of Service	4/1/2020
Date Of Service	4/30/2021
Invoices	0

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Apr 20	65	108,625.00	-37,930.54	35 %	-250.00	0 %	-64,502.67	59 %	-5,916.79	5 %	25.00	0 %
May 20	71	117,322.50	-38,956.15	33 %	-250.00	0 %	-67,659.47	58 %	-8,141.88	7 %	2,315.00	2 %
Jun 20	73	147,627.50	-44,393.58	30 %	-682.95	0 %	-81,240.72	55 %	-12,707.75	9 %	8,602.50	6 %
Jul 20	90	172,854.80	-51,514.77	30 %	-676.68	0 %	-100,848.81	58 %	-13,614.66	8 %	6,199.88	4 %
Aug 20	84	161,331.65	-53,358.74	33 %	-500.00	0 %	-94,651.33	59 %	-5,232.30	3 %	7,589.28	5 %
Sep 20	84	156,714.68	-40,796.53	26 %	-550.00	0 %	-94,403.12	60 %	-4,434.58	3 %	16,530.45	11 %
Oct 20	76	160,842.42	-49,442.12	31 %	0.00	0 %	-93,475.10	58 %	-5,783.45	4 %	12,141.75	8 %
Nov 20	82	153,441.83	-52,347.58	34 %	-300.00	0 %	-80,875.95	53 %	-2,575.00	2 %	17,343.30	11 %
Dec 20	95	211,101.26	-65,210.31	31 %	-250.00	0 %	-116,153.99	55 %	0.00	0 %	29,486.96	14 %
Jan 21	92	197,930.18	-50,338.84	25 %	-504.79	0 %	-102,524.63	52 %	-1,648.00	1 %	42,913.92	22 %
Feb 21	71	166,164.92	-35,257.41	21 %	-500.00	0 %	-76,841.06	46 %	0.00	0 %	53,566.45	32 %
Mar 21	103	220,239.99	-30,585.93	14 %	0.00	0 %	-85,614.67	39 %	0.00	0 %	104,039.39	47 %
Apr 21	95	200,968.66	-10,726.20	5 %	0.00	0 %	-36,267.74	18 %	-515.00	0 %	153,459.72	76 %
<b>1,081</b>		<b>2,175,165.39</b>	<b>-560,858.70</b>		<b>-4,464.42</b>		<b>-1,095,059.26</b>		<b>-60,569.41</b>		<b>454,213.60</b>	

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



# West Valley Fire District

Cash Report: Fund Balance

April 30, 2021

For May 2021 Board Meeting

	BALANCE	DEPOSIT	WITHDRAWAL	INTEREST	FEES	BALANCE
US Bank Checking	\$ 321,676.34	\$190,868.24	-\$140,916.24	\$0.00	\$0.00	\$ 371,628.34
LGIP/5640	\$ 57,955.66	\$3,507.58	\$0.00	\$29.90	-\$0.05	\$ 61,493.09
<b>Totals</b>	\$ 379,632.00	\$194,375.82	\$ (140,916.24)	\$ 29.90	\$ (0.05)	\$ 433,121.43

√ Indicates reconciled to statement

# West Valley Fire District

Profit and Loss  
April 2021

	TOTAL
Income	
<b>INCOME</b>	
Miscellaneous	256.00
Surplus Sales	<b>256.00</b>
<b>Total Miscellaneous</b>	
User Fees/FireMed/GEMT	190,612.24
Ambulance User Fees	<b>190,612.24</b>
<b>Total User Fees/FireMed/GEMT</b>	
<b>Total INCOME</b>	190,612.24
<b>Total Income</b>	<b>190,612.24</b>
<b>GROSS PROFIT</b>	<b>\$190,868.24</b>
Expenses	<b>\$190,868.24</b>
<b>MATERIAL &amp; SERVICES</b>	
Apparatus & Equipment Maintenance	4,004.69
Fuel & Oil	111.58
Maintenance Supplies and Tools	1,539.32
Vendor Services	<b>5,655.59</b>
<b>Total Apparatus &amp; Equipment Maintenance</b>	
Contractual Services	35,989.97
IGA	<b>35,989.97</b>
Admin	1,875.00
<b>Total IGA</b>	<b>35,989.97</b>
<b>Total Contractual Services</b>	
Dispatch Services	1,875.00
EMS Supplies	6,190.87

# West Valley Fire District

Profit and Loss

April 2021

	TOTAL
Facility Maintenance	
Station 180	641.49
Station 182	39.90
Station 183	111.77
<b>Total Facility Maintenance</b>	<b>793.16</b>
General Supplies	
Consumable Response Supplies	74.95
Janitorial Supplies	76.06
Office Supplies	1,002.60
<b>Total General Supplies</b>	<b>1,153.61</b>
Insurance	5,451.29
Miscellaneous	
Banking Fees	72.50
For Sheridan Fire	547.18
For SW Polk	276.01
Subscriptions, Ads & Publishing	177.30
<b>Total Miscellaneous</b>	<b>1,072.99</b>
PPE & Uniforms	
Uniforms	584.25
<b>Total PPE &amp; Uniforms</b>	<b>584.25</b>
Professional Services	
Billing Service	1,531.80
Contracted Services	674.60
<b>Total Professional Services</b>	<b>2,206.40</b>
Travel & Education	
Fire/EMS Training	133.11
Travel Expenses	10.80
<b>Total Travel &amp; Education</b>	<b>143.91</b>

# West Valley Fire District

Profit and Loss

April 2021

	TOTAL
<b>Utilities</b>	
Station 180	103.25
Garbage	50.81
Internet/TV	571.02
Natural Gas/Propane	362.48
Telephone/Cellphones	246.38
Water/Sewer	1,333.94
<b>Total Station 180</b>	<b>1,333.94</b>
Station 183	
Electricity	34.67
Water/Sewer	64.00
<b>Total Station 183</b>	<b>98.67</b>
<b>Total Utilities</b>	<b>1,432.61</b>
<b>Total MATERIAL &amp; SERVICES</b>	<b>62,549.65</b>
<b>PERSONNEL SERVICES</b>	
FF/P & FF/EMT	21,754.36
FF/EMT	32,523.03
FF/Paramedic	54,277.39
<b>Total FF/P &amp; FF/EMT</b>	<b>8,888.23</b>
Overtime	8,888.23
Other Staff	8,888.23
<b>Total Overtime</b>	<b>8,888.23</b>
Payroll Taxes	4,724.31
Federal Taxes	92.54
State Taxes	4,816.85
<b>Total Payroll Taxes</b>	<b>8,708.24</b>
PERS	76,690.71
<b>Total PERSONNEL SERVICES</b>	<b>76,690.71</b>

# West Valley Fire District

## Profit and Loss

April 2021

	TOTAL
Unapplied Cash Bill Payment Expense	2,611.12
<b>Total Expenses</b>	<b>\$141,851.48</b>
NET OPERATING INCOME	\$49,016.76
NET INCOME	\$49,016.76



# West Valley Fire District

Budget vs. Actuals: FY 2020-21 - FY21 P&L

July 2020 - April 2021

	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
	TOTAL			
Income				
GF Beginning Balance		110,000.00	-110,000.00	
<b>INCOME</b>				
Contractual Services		480,000.00	-480,000.00	
CTGR	337,500.00		337,500.00	
<b>Total Contractual Services</b>	<b>337,500.00</b>	<b>480,000.00</b>	<b>-142,500.00</b>	<b>70.31 %</b>
Estimated Taxes to be Rec'd		600,000.00	-600,000.00	
Polk County-Current	121,310.31		121,310.31	
Polk County-Local Option Levy	143,894.55		143,894.55	
Polk County-Prior	3,330.15		3,330.15	
Yamhill County-Current	145,601.76		145,601.76	
Yamhill County-Local Option Levy	168,533.64		168,533.64	
Yamhill County-Prior	4,182.95		4,182.95	
<b>Total Estimated Taxes to be Rec'd</b>	<b>586,853.36</b>	<b>600,000.00</b>	<b>-13,146.64</b>	<b>97.81 %</b>
Miscellaneous		523,495.00	-523,495.00	
Account Interest	564.18		564.18	
Address Signs	100.00		100.00	
Conflagration	35,895.92		35,895.92	
Grants	410,706.25		410,706.25	
Misc.	20,377.72		20,377.72	
Surplus Sales	50,757.00		50,757.00	
Tax Interest	81.98		81.98	
<b>Total Miscellaneous</b>	<b>518,483.05</b>	<b>523,495.00</b>	<b>-5,011.95</b>	<b>99.04 %</b>
User Fees/FireMed/GEMT		830,000.00	-830,000.00	
Ambulance User Fees	722,968.01		722,968.01	
Cost Recovery	3,730.95		3,730.95	
FireMed	10,775.00		10,775.00	
<b>Total User Fees/FireMed/GEMT</b>	<b>737,473.96</b>	<b>830,000.00</b>	<b>-92,526.04</b>	<b>88.85 %</b>
<b>Total INCOME</b>	<b>2,180,310.37</b>	<b>2,433,495.00</b>	<b>-253,184.63</b>	<b>89.60 %</b>

# West Valley Fire District

Budget vs. Actuals: FY 2020-21 - FY21 P&L

July 2020 - April 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Sales	2,500.00		2,500.00	
Unapplied Cash Payment Income-1	0.00		0.00	
<b>Total Income</b>	<b>\$2,182,810.37</b>	<b>\$2,543,495.00</b>	<b>\$ -360,684.63</b>	<b>85.82 %</b>
<b>GROSS PROFIT</b>	<b>\$2,182,810.37</b>	<b>\$2,543,495.00</b>	<b>\$ -360,684.63</b>	<b>85.82 %</b>
Expenses				
<b>CAPITAL OUTLAY</b>				
Contingency	42,354.03	232,594.00	-190,239.97	18.21 %
<b>MATERIAL &amp; SERVICES</b>				
Apparatus & Equipment Maintenance				
Equip. Servicing/Testing/Calibration				
Fuel & Oil	16,086.37		16,086.37	
Maintenance Supplies and Tools	20,824.08		20,824.08	
Vendor Services	3,231.80		3,231.80	
	29,085.11		29,085.11	
<b>Total Apparatus &amp; Equipment Maintenance</b>	<b>69,227.36</b>	<b>50,000.00</b>	<b>19,227.36</b>	<b>138.45 %</b>
Confiragration Expense	2,257.00	1,891.00	366.00	119.35 %
Contractual Services				
IGA				
Admin	374,100.94		374,100.94	
Admin OT	10,292.69		10,292.69	
<b>Total IGA</b>	<b>384,393.63</b>		<b>384,393.63</b>	
<b>Total Contractual Services</b>	<b>384,393.63</b>	<b>422,000.00</b>	<b>-37,606.37</b>	<b>91.09 %</b>
Dispatch Services	18,750.00	30,000.00	-11,250.00	62.50 %
EMS Supplies	-15,234.20	34,000.00	-49,234.20	-44.81 %
Equipment				
Facility Maintenance				
Station 180	11,007.74	50,000.00	-5,000.00	
Station 182	452.23		452.23	
Station 183	15,073.92		15,073.92	
<b>Total Facility Maintenance</b>	<b>26,533.89</b>	<b>50,000.00</b>	<b>-23,466.11</b>	<b>53.07 %</b>

# West Valley Fire District

Budget vs. Actuals: FY 2020-21 - FY21 P&L

July 2020 - April 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
General Supplies		14,000.00	-14,000.00	
Consumable Response Supplies	2,179.84		2,179.84	
Janitorial Supplies	1,655.41		1,655.41	
Office Supplies	11,939.39		11,939.39	
<b>Total General Supplies</b>	<b>15,774.64</b>	<b>14,000.00</b>	<b>1,774.64</b>	<b>112.68 %</b>
Grants	151,286.00	222,010.00	-70,724.00	68.14 %
Insurance	3,155.79	30,000.00	-26,844.21	10.52 %
Miscellaneous		7,000.00	-7,000.00	
Banking Fees	690.29		690.29	
Community Relations	1,034.87		1,034.87	
For Sheridan Fire	152.30		152.30	
For SW Polk	248.80		248.80	
Subscriptions, Ads & Publishing	7,106.51		7,106.51	
<b>Total Miscellaneous</b>	<b>9,232.77</b>	<b>7,000.00</b>	<b>2,232.77</b>	<b>131.90 %</b>
PPE & Uniforms		15,000.00	-15,000.00	
Structural PPE	2,747.21		2,747.21	
Uniforms	7,562.69		7,562.69	
Wildland PPE	927.22		927.22	
<b>Total PPE &amp; Uniforms</b>	<b>11,237.12</b>	<b>15,000.00</b>	<b>-3,762.88</b>	<b>74.91 %</b>
Professional Services		68,000.00	-68,000.00	
Attorney	17,970.93		17,970.93	
Auditors	8,150.00		8,150.00	
Billing Service	35,508.30		35,508.30	
Contracted Services	66,512.28		66,512.28	
Elections	272.98		272.98	
Member Physicals, Testing, and Vaccines	2,366.90		2,366.90	
<b>Total Professional Services</b>	<b>130,781.39</b>	<b>68,000.00</b>	<b>62,781.39</b>	<b>192.33 %</b>
Student Resident Volunteer Program		15,000.00	-15,000.00	
Travel & Education		15,000.00	-15,000.00	

# West Valley Fire District

Budget vs. Actuals: FY 2020-21 - FY21 P&L

July 2020 - April 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Fire/EMS Training	3,254.02		3,254.02	
Travel Expenses	788.66		788.66	
<b>Total Travel &amp; Education</b>	<b>4,042.68</b>	<b>15,000.00</b>	<b>-10,957.32</b>	<b>26.95 %</b>
Utilities		35,000.00	-35,000.00	
Station 180				
Electricity	6,877.80		6,877.80	
Garbage	1,558.01		1,558.01	
Internet/TV	1,406.00		1,406.00	
Natural Gas/Propane	3,347.67		3,347.67	
Telephone/Cellphones	7,644.14		7,644.14	
Water/Sewer	3,580.81		3,580.81	
<b>Total Station 180</b>	<b>24,414.43</b>		<b>24,414.43</b>	
Station 183				
Electricity	324.32		324.32	
Water/Sewer	640.00		640.00	
<b>Total Station 183</b>	<b>964.32</b>		<b>964.32</b>	
<b>Total Utilities</b>	<b>25,378.75</b>	<b>35,000.00</b>	<b>-9,621.25</b>	<b>72.51 %</b>
<b>Total MATERIAL &amp; SERVICES</b>	<b>896,816.82</b>	<b>1,013,901.00</b>	<b>-177,084.18</b>	<b>82.53 %</b>
PERSONNEL SERVICES				
Employment Insurance			145.61	
FF/P & FF/EMT		635,000.00	-635,000.00	
FF/EMT	222,546.29		222,546.29	
FF/Paramedic	305,056.02		305,056.02	
<b>Total FF/P &amp; FF/EMT</b>	<b>527,602.31</b>	<b>635,000.00</b>	<b>-107,397.69</b>	<b>83.09 %</b>
Garnish	530.00		530.00	
Health Insurance	150,602.75	200,000.00	-49,397.25	75.30 %
Overtime		60,000.00	-60,000.00	
Other Staff	86,642.76		86,642.76	

# West Valley Fire District

Budget vs. Actuals: FY 2020-21 - FY21 P&L

July 2020 - April 2021

	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
	TOTAL			
<b>Total Overtime</b>	<b>86,642.76</b>	<b>60,000.00</b>	<b>26,642.76</b>	<b>144.40 %</b>
Part-Time		10,000.00	-10,000.00	
Payroll Taxes		97,000.00	-97,000.00	
Federal Taxes	46,660.62		46,660.62	
State Taxes	790.70		790.70	
<b>Total Payroll Taxes</b>	<b>47,451.32</b>	<b>97,000.00</b>	<b>-49,548.68</b>	<b>48.92 %</b>
PERS	102,472.19	165,000.00	-62,527.81	62.10 %
Worker's Compensation	18,191.46	30,000.00	-11,808.54	60.64 %
<b>Total PERSONNEL SERVICES</b>	<b>933,638.40</b>	<b>1,197,000.00</b>	<b>-263,361.60</b>	<b>78.00 %</b>
Unapplied Cash Bill Payment Expense	0.00		0.00	
Unappropriated Ending Fund Balance		75,000.00	-75,000.00	
<b>Total Expenses</b>	<b>\$1,812,809.25</b>	<b>\$2,543,495.00</b>	<b>\$ -730,685.75</b>	<b>71.27 %</b>
NET OPERATING INCOME	\$370,001.12	\$0.00	\$370,001.12	0.00%
NET INCOME	\$370,001.12	\$0.00	\$370,001.12	0.00%

# West Valley Fire District

Check Detail  
April 2021

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
04/05/2021	Expense	Intuit Supplies Group	ELECTRONIC WITHDRAWAL INTUIT INC Download from usbank.com.	1 US Bank	-70.00
				MATERIAL & SERVICES:Professional Services:Contracted Services	70.00
04/08/2021	Bill Payment (Check)	5599 A & E Security & Electronic Solutions	WIRED	1 US Bank	-152.85
				Accounts Payable	-152.85
04/08/2021	Bill Payment (Check)	5600 Brettbauer Oil Co.	3569	1 US Bank	-1,535.34
				Accounts Payable	-1,535.34
04/08/2021	Bill Payment (Check)	5601 Carquest		1 US Bank	-43.11
				Accounts Payable	-43.11
04/08/2021	Bill Payment (Check)	5602 CenturyLink		1 US Bank	-322.22
				Accounts Payable	-322.22
04/08/2021	Bill Payment (Check)	5603 City Of Dallas	01-08-0151	1 US Bank	-1,539.32
				Accounts Payable	-1,539.32
04/08/2021	Bill Payment (Check)	5604 City of Willamina	1303.03	1 US Bank	-246.38
				Accounts Payable	-246.38
04/08/2021	Bill Payment (Check)	5605 Dial Long Distance	00000009909	1 US Bank	-40.26
				Accounts Payable	-40.26
04/08/2021	Bill Payment (Check)	5606 Grand Ronde Community Water	2.00200.00	1 US Bank	-24.00
				Accounts Payable	-24.00

# West Valley Fire District

Check Detail  
April 2021

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
04/08/2021	Bill Payment (Check)	5607 Grand Ronde Sanitary District	WILFD	1 US Bank	-40.00
04/08/2021	Bill Payment (Check)	5608 IAFF Local #4861		Accounts Payable	-40.00
04/08/2021	Bill Payment (Check)	5609 Life-Assist Inc.		1 US Bank	-1,200.00
04/08/2021	Bill Payment (Check)	5610 MIES - Northwest	C38395	Accounts Payable	-1,200.00
04/08/2021	Bill Payment (Check)	5611 NW Natural	1007944-0	1 US Bank	-5,142.19
04/08/2021	Bill Payment (Check)	5612 Portland General Electric		Accounts Payable	-5,142.19
04/08/2021	Bill Payment (Check)	5613 Recology Western Oregon	1080134460	1 US Bank	-1,295.85
04/08/2021	Bill Payment (Check)	5614 SDIS	03-0052923	Accounts Payable	-1,295.85
04/08/2021	Bill Payment (Check)	5615 Sheldon Oil Company	733	1 US Bank	-571.02
				Accounts Payable	-571.02
				1 US Bank	-34.67
				Accounts Payable	-34.67
				1 US Bank	-103.25
				Accounts Payable	-103.25
				1 US Bank	-5,451.29
				Accounts Payable	-5,451.29
				1 US Bank	-2,469.35
				Accounts Payable	-2,469.35

# West Valley Fire District

Check Detail  
April 2021

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
04/08/2021	Bill Payment (Check)	5616 Sheridan Fire District		1 US Bank	37,352.55
				Accounts Payable	-
					37,352.55
04/08/2021	Bill Payment (Check)	5617 Sierra Springs	587930312816707	1 US Bank	-22.00
				Accounts Payable	-22.00
04/08/2021	Bill Payment (Check)	5618 Skyberg Lumber	10000065	1 US Bank	-508.26
				Accounts Payable	-508.26
04/08/2021	Bill Payment (Check)	5619 Streamline		1 US Bank	-200.00
				Accounts Payable	-200.00
04/08/2021	Bill Payment (Check)	5620 SW Polk Fire District.		1 US Bank	-1,154.81
				Accounts Payable	-1,154.81
04/08/2021	Bill Payment (Check)	5621 Systems Design West, LLC	WV0219	1 US Bank	-1,531.80
				Accounts Payable	-1,531.80
04/08/2021	Bill Payment (Check)	5622 Tammy Stanton		1 US Bank	-6.00
				Accounts Payable	-6.00
04/08/2021	Bill Payment (Check)	5623 US Bank		1 US Bank	-2,664.67
				Accounts Payable	-2,664.67
04/08/2021	Bill Payment (Check)	5624 Wave Broadband		1 US Bank	-17.61



# West Valley Fire District

Check Detail  
April 2021

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
04/08/2021	Bill Payment (Check)	5625 Yamhill Communications Agency	YCOM-WVFD	Accounts Payable	-17.61
				1 US Bank	-1,875.00
04/08/2021	Bill Payment (Check)	5626 Zoll Medical Corporation	155785	Accounts Payable	-1,875.00
				1 US Bank	-387.42
04/14/2021	Expense			Accounts Payable	-387.42
				1 US Bank	-18.95
			ANALYSIS SERVICE CHARGE Download from usbank.com.	MATERIAL & SERVICES:Miscellaneous:Banking Fees	18.95
04/27/2021	Expense	PERS		1 US Bank	-6,425.66
			ELECTRONIC WITHDRAWAL EMPLOYER C Download from usbank.com. EMPLOYER CONTRB	PERSONNEL SERVICES:PERS	6,425.66
04/27/2021	Expense	PERS		1 US Bank	-2,282.58
			ELECTRONIC WITHDRAWAL EMPLOYER C Download from usbank.com. EMPLOYER CONTRB	PERSONNEL SERVICES:PERS	2,282.58
04/27/2021	Expense	Intuit Complete Payroll		1 US Bank	-127.00
			ELECTRONIC WITHDRAWAL PAYROLL SE Download from usbank.com. PAYROLL SERVICE	MATERIAL & SERVICES:Professional Services:Contracted Services	127.00
04/29/2021	Expense	Great Northern Staff Administrators		1 US Bank	-
				MATERIAL & SERVICES:Professional Services:Contracted Services	65,585.96
				Payroll Liabilities:Garnishment	213.60
				Payroll Liabilities:Garnishment	-530.00
				Payroll Liabilities:Garnishment	530.00
				Payroll Liabilities:MEDICAL INS	12,258.56
				Payroll Liabilities:Union Dues	1,200.00
				PERSONNEL SERVICES:FF/P & FF/E:FF/E:FF/E	21,754.36

# West Valley Fire District

Check Detail  
April 2021

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				PERSONNEL SERVICES:FF/P & FF/EMT:FF/Paramedic	32,523.03
				PERSONNEL SERVICES:Overtime:Other Staff Payroll Liabilities:MEDICAL INS	8,888.23
				PERSONNEL SERVICES:Payroll Taxes:Federal Taxes	10,848.45
				PERSONNEL SERVICES:Payroll Taxes:State Taxes	4,724.31
					92.54

# Sheridan/SW Polk/West Valley Fire Districts Joint Board of Directors Staff Report

**MEETING DATE:** May 13, 2021  
**TOPIC:** 2020 Conflagration Season Summary  
**PREPARED BY:** Mariah Prescott  
**APPROVED BY:** Fred Hertel  
**ATTACHMENTS:** Conflagration Net Revenue Spreadsheet

## **RECOMMENDED ACTION:**

None

## **BACKGROUND:**

The conflagration responses required in 2020 were in excess of any other recent years. The year began with deployments to assist with the COVID-19 pandemic and ended with unprecedented wildfires. Personnel were deployed in response to the pandemic twice and were deployed to 13 fires. The districts benefit by having employees that receive improved training and experience for local large incidents. Conflagrations also allow for networking and marketing of our districts for future recruitments. The final benefit includes revenue to cover most costs and expenses associated with the response and backfill on the home front for the response.

## **FINANCIAL IMPACT:**

Between the three districts, personnel were deployed in response to the COVID-19 pandemic or to wildfires for 2731.57 hours, many of those hours including multiple personnel being deployed at once. This totals to over 113 days that our personnel were deployed assisting other agencies.

The three districts netted \$208,655.75 in total reimbursement revenue. This net revenue accounts for the reimbursement for staff that would have normally been on shift, the coverage for those personnel, and the reimbursement for the apparatus that were deployed. Please see the attached spreadsheet for a breakdown.

## **RECOMMENDED MOTION:**

None

Conflagration Name	Hours spent on Conflag	Vehicle and Personnel Deployed	Reimbursement	Net Revenue	Net Revenue by District
COVID-19 #1	338.50	Personnel	\$ 26,162.71	\$ 9,544.80	SFD \$ 3,817.92
		Apparatus	\$ -	\$ -	SWP \$ 1,908.96
		<b>Total</b>	<b>\$ 26,162.71</b>	<b>\$ 9,544.80</b>	WVFD \$ 3,817.92
COVID-19 #2	152.00	Personnel	\$ 38,491.53	\$ 6,999.52	SFD \$ 2,799.81
		Apparatus	\$ -	\$ -	SWP \$ 1,399.90
		<b>Total</b>	<b>\$ 38,491.53</b>	<b>\$ 6,999.52</b>	WVFD \$ 2,799.81
ODF - Fir Mountain	131.00	Personnel	\$ 13,050.24	\$ 6,830.98	SFD \$ 2,732.39
		Apparatus	\$ 4,655.00	\$ 4,655.00	SWP \$ 6,021.20
		<b>Total</b>	<b>\$ 17,705.24</b>	<b>\$ 11,485.98</b>	WVFD \$ 2,732.39
		Personnel	\$ 35,327.79	\$ 5,668.96	SFD \$ 5,455.62
		Apparatus	\$ 8,828.90	\$ 8,648.35	SWP \$ 7,162.61
		<b>Total</b>	<b>\$ 44,156.69</b>	<b>\$ 14,317.31</b>	WVFD \$ 1,699.08
ODF - Street/Laurel	200.00	Personnel	\$ 18,637.45	\$ 4,199.25	SFD \$ 1,679.70
		Apparatus	\$ 7,070.00	\$ 7,070.00	SWP \$ 7,909.85
		<b>Total</b>	<b>\$ 25,707.45</b>	<b>\$ 11,269.25</b>	WVFD \$ 1,679.70
White River	48.85	Personnel	\$ 9,801.08	\$ 817.01	SFD \$ 2,803.91
		Apparatus	\$ 4,799.30	\$ 4,799.30	SWP \$ 130.70
		<b>Total</b>	<b>\$ 14,612.40</b>	<b>\$ 5,616.31</b>	WVFD \$ 2,681.70
Sweet Creek	173.50	Personnel	\$ 16,619.94	\$ 3,473.93	SFD \$ 1,389.57
		Apparatus	\$ 4,387.50	\$ 4,387.50	SWP \$ 5,082.29
		<b>Total</b>	<b>\$ 21,007.44</b>	<b>\$ 7,861.43</b>	WVFD \$ 1,389.57
Holiday Farm	292.85	Personnel	\$ 73,834.37	\$ 11,121.05	SFD \$ 2,352.68
		Apparatus	\$ 26,861.75	\$ 26,861.75	SWP \$ 20,137.49
		<b>Total</b>	<b>\$ 100,696.12</b>	<b>\$ 37,982.80</b>	WVFD \$ 15,492.63
Clackamas (OSFM)	3.00	Personnel	\$ 184.47	\$ 108.99	SFD \$ -
		Apparatus	\$ 195.00	\$ 195.00	SWP \$ -
		<b>Total</b>	<b>\$ 379.47</b>	<b>\$ 303.99</b>	WVFD \$ 303.99
Slater	266.00	Personnel	\$ 24,992.94	\$ 2,906.40	SFD \$ 4,523.75
		Apparatus	\$ 21,943.75	\$ 21,943.75	SWP \$ -
		<b>Total</b>	<b>\$ 46,936.69</b>	<b>\$ 24,850.15</b>	WVFD \$ 20,326.40
South Obenchain	142.17	Personnel	\$ 36,398.33	\$ 1,258.56	SFD \$ 14,453.50
		Apparatus	\$ 24,545.40	\$ 24,545.40	SWP \$ 10,091.90
		<b>Total</b>	<b>\$ 60,943.73</b>	<b>\$ 25,803.96</b>	WVFD \$ 1,258.56

Clackamas (ODF)	290.00	Personnel	\$ 25,288.13	\$ 2,977.65	SFD	\$ 1,191.06
		Apparatus	\$ 15,575.00	\$ 15,575.00	SWP	\$ 16,170.53
Echo Mtn (OSFM)	23.00	<b>Total</b>	<b>\$ 40,863.13</b>	<b>\$ 18,552.65</b>	WVFD	\$ 1,191.06
		Personnel	\$ 5,711.70	\$ 1,678.77	SFD	\$ 5,444.27
Holiday Farm (ODF)	220.00	Apparatus	\$ 5,000.00	\$ 5,000.00	SWP	\$ 790.23
		<b>Total</b>	<b>\$ 10,711.70</b>	<b>\$ 6,678.77</b>	WVFD	\$ 444.27
Cal Glass Fire	345.50	Personnel	\$ 7,245.04	\$ -	SFD	\$ -
		Apparatus	\$ 7,700.00	\$ 7,700.00	SWP	\$ 7,700.00
<b>Total Hours</b>	<b>2731.57</b>	<b>Total</b>	<b>\$ 14,945.04</b>	<b>\$ 7,700.00</b>	WVFD	\$ -
		Personnel	\$ 58,361.83	\$ 5,517.60	SFD	\$ 2,207.04
		Apparatus	\$ 20,850.00	\$ 20,850.00	SWP	\$ 21,953.52
		<b>Total</b>	<b>\$ 79,211.83</b>	<b>\$ 26,367.60</b>	WVFD	\$ 2,207.04

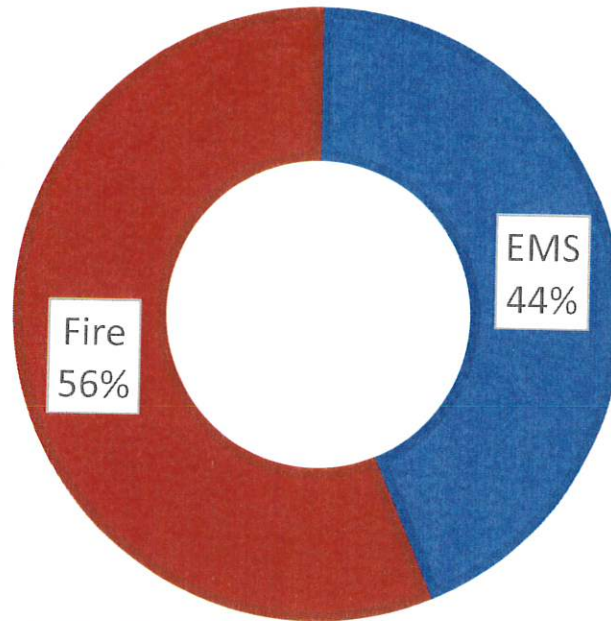
**TOTAL NET REVENUE \$208,655.75**

SFD NET REVENUE \$50,851.22  
SWP NET REVENUE \$106,459.18  
WVFD NET REVENUE \$58,024.12

# **Chief's Report**

# Sheridan Fire District

## APRIL 2021 MONTHLY REPORT



### Fire Stats

Structure Fire	4
Vehicle fire	3
EMS Incident	100
Equipment problem	4
Accident, potential accident	1
Public service assistance	3
Unauthorized burning	3
Move-Up	7
Cancelled	19
<b>Total</b>	<b>145</b>

### EMS Stats

Public Assist	2
Cancelled	17
Patient Dead on Scene	2
Standby	5
Non-Transport	22
Transported	64
<b>Total</b>	<b>112</b>

**Total Calls**

**257**

**Training Hours**

**220.82**

# Sheridan Fire District - ASA Compliance

Previous Month ▾ Apr 1, 2021 - Apr 30, 2021 ▾

**07:25**

**MM:SS**  
Average Response Time

**93%**

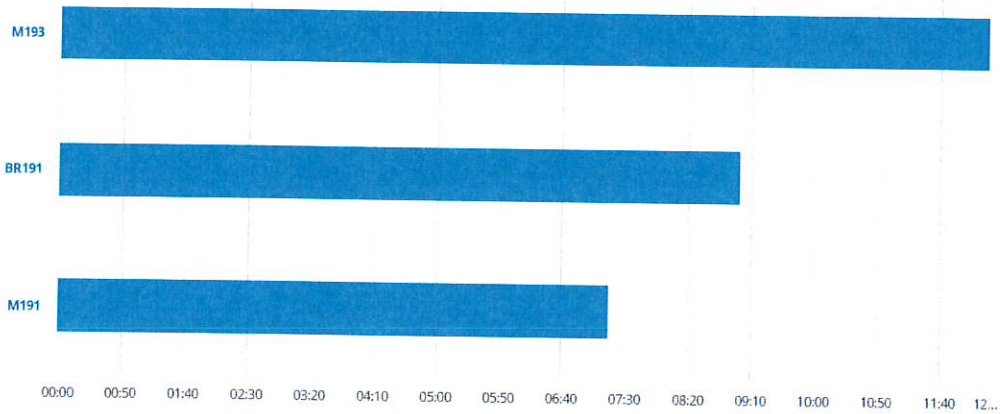
**OF RESPONSES**  
Response Time < 17:00

**30**

**DAYS**  
In Selected Time Slice

**57**

**UNIT RESPONSES**  
In Selected Time Slice



This call is not considered in the ASA compliance due to the location.

Actual compliance: 100%

Counts % Rows % Columns % All

00:00 - 04:59 05:00 - 07:59 08:00 - 08:59 09:00 - 09:59 10:00 - 11:59 12:00 - 14:59 15:00 - 16:59 17:00 - 17:59 18:00 - 19:59 20:00 - 23:59 24:00 - 59:59 Total

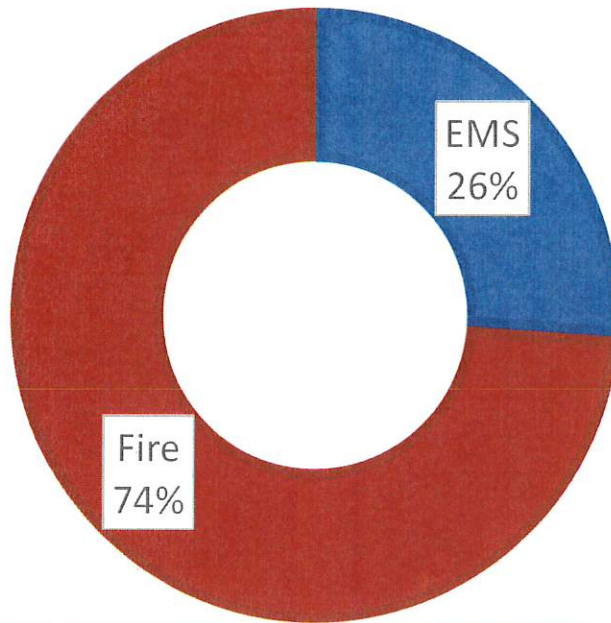
	00:00 - 04:59	05:00 - 07:59	08:00 - 08:59	09:00 - 09:59	10:00 - 11:59	12:00 - 14:59	15:00 - 16:59	17:00 - 17:59	18:00 - 19:59	20:00 - 23:59	24:00 - 59:59	Total
BR191			1									1
M191	21	19	4		4	3						55
M193								1				1
Total	21	19	4	1	4	4						57

1	1	2
1	1	2



# SW Polk Fire District

## APRIL 2021 MONTHLY REPORT



### Fire Stats

Structure fire	2
Vehicle fire	1
Natural vegetation fire	6
Unauthorized burning	6
Move-up	1
Cancelled	16
Controlled burning	1
Citizen complaint	1
<b>Total</b>	<b>34</b>

### EMS Stats

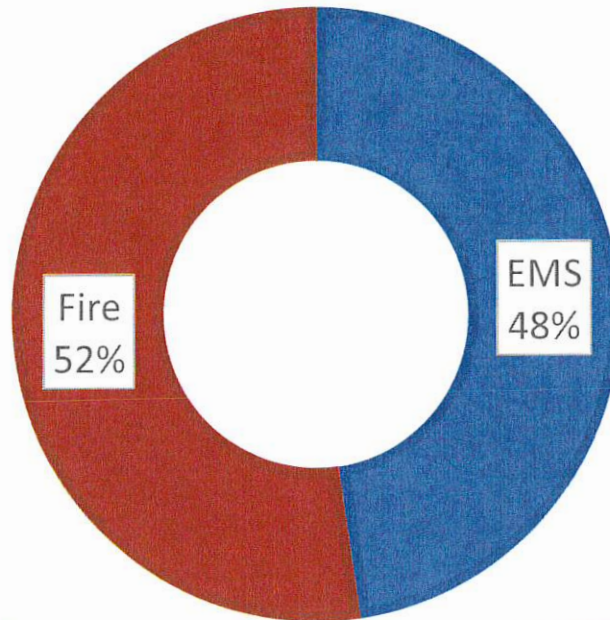
Medical assist	2
EMS incident	10
<b>Total</b>	<b>12</b>

**Total Calls 46**

**Training Hours 140.33**

# West Valley Fire District

## APRIL 2021 MONTHLY REPORT



### Fire Stats

Structure Fire	4
Vehicle fire	1
Natural vegetation fire	1
EMS incident	137
Equipment problem	1
Public service assistance	6
Unauthorized burning	2
Cancelled	16
<b>Total</b>	<b>169</b>

### EMS Stats

Public Assist	6
Cancelled	32
Patient Dead on Scene	1
Non-Transport	28
Transported	87
<b>Total</b>	<b>154</b>

**Total Calls**

**323**

**Training Hours**

**222.16**

# West Valley Fire District - ASA Compliance



eso



ANALYTICS

## ASA Compliance Report 1

Previous Month ▾

Apr 1, 2021 - Apr 30, 2021 ▾

### 06:25

MM:SS  
Average Response Time

### 100%

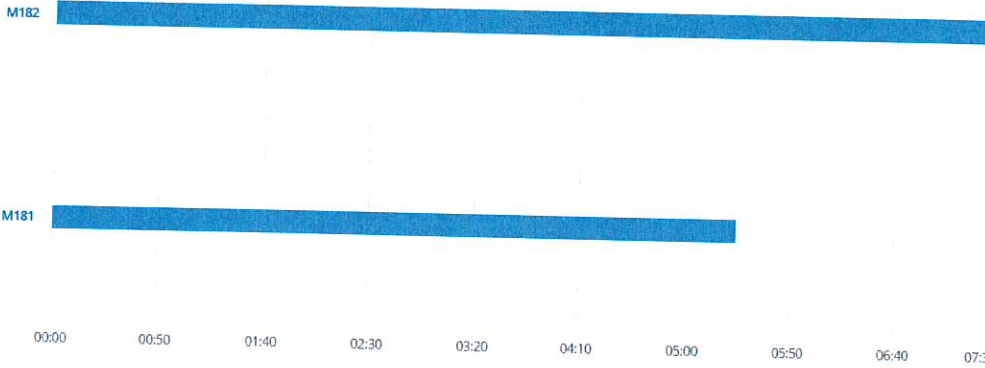
OF RESPONSES  
Response Time < 17:00

### 30

DAYS  
In Selected Time Slice

### 37

UNIT RESPONSES  
In Selected Time Slice



Counts

% Rows

% Columns

% All

Compliance: 100%

00:00 - 04:59 05:00 - 07:59 08:00 - 08:59 09:00 - 09:59 10:00 - 10:59 11:00 - 11:59 12:00 - 12:59 13:00 - 13:59 14:00 - 14:59 15:00 - 15:59 16:00 - 16:59 17:00 - 17:59 18:00 - 18:59 19:00 - 19:59 20:00 - 20:59 21:00 - 21:59 22:00 - 22:59 23:00 - 23:59 Total

	00:00 - 04:59	05:00 - 07:59	08:00 - 08:59	09:00 - 09:59	10:00 - 10:59	11:00 - 11:59	12:00 - 12:59	13:00 - 13:59	14:00 - 14:59	15:00 - 15:59	16:00 - 16:59	17:00 - 17:59	18:00 - 18:59	19:00 - 19:59	20:00 - 20:59	21:00 - 21:59	22:00 - 22:59	23:00 - 23:59	Total
M181	8	7	1			2													18
M182	4	8	1	4	1		1												19
Total	12	15	2	4	3		1												37