

Sheridan Fire District Board
8.13.2024

Board members present: Cory Chrisman, Ray Bottenberg, Gary Giddings, Pete Gutbrod, Tamy Heidt
Others present: Chief Les Thomas, Marguerite Alexander, Division Chief Phill Riggs, Glen Langstaff (Visitor). No one attending via Zoom

President Tammy Heidt called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Approval of the Minutes: Gary moved to approve the minutes from the July 9 meeting. Ray seconded the motion. The motion carried.

Approval of the financials: Cory moved to accept the financials. Ray seconded the motion. The motion carried.

Audience Participation: Glen Langstaff is a board director with Cordelia Fire Protection District near Fairfield, California. He has purchased property outside of Sheridan and will be moving here next year when he retires. He is looking for opportunities to help. Cordelia Fire Protect District has been in existence more than 100 years. In addition to serving on the board, he manages the social media there.

Old Business:

- Our HB9 (Type 3) has been deployed on two fires.
- Tax anticipation note updates:
 - David Ulbricht from SDAO is helping with us with this
 - Completion date has been moved and is anticipated to be 08/23/24
 - Will be docusigned.
 - Our CPA is helping to work through some of the details.
 - The Board must approve the general provisions in order to move forward but we will need final approval after the document is prepared and we have the dollar amount.
 - Tax anticipation note will be due January 2025.
 - Term is 1% with a \$500,000 maximum. (Exact amount has yet to be determined.)
 - The contract has gone through an attorney – just not our attorney, Eilene.
- GEMT money. We need to pay \$16K to get \$30K back. We have not submitted our payment to date. The formula has changed from last year. There is pressure from fire districts to change the way it is done.
- 30% the way of fire districts in Oregon are dealing with TANs (Tax Anticipation Notes.) Even the Tribe is having money constraints.
- We are working to cut expenditures and holding back on purchases.

Chief's report:

- Both Chief Thomas and Chief Riggs visited the new station in Grand Ronde. It is beautiful.

- We need to start documenting conflagrations in ESO, but it will impact our times. We will need to talk to them to figure out how to do it.
- We are doing well using the ODF upstaffing grant to pay part-timers and volunteers. We will be using volunteer M. Michaelson on conflagrations.
- We have billed Sheridan FCI \$20K for fire calls from 2023-2024. (That doesn't include the back-billing as previously agreed upon in MOUs.)
- We should be hearing back within the next 3 months about the other grants for which we have applied -- AFG, Safer, and ODF.
- Our mechanic has been hired full-time for McMinnville Fire District. We will be able to utilize his services as his time permits. The cost will drop from \$140/hr. to \$85/hr.
- Chief went to Professional Tires to get C-9 lifted. They gave him a set of tires for the vehicle. Chief asked the Board if he could write a letter of thanks. The lift has helped, and when he went out several days later on a conflagration the vehicle performed well. (No more rocks banging into the oil pan.)

New Business:

- Conflagration updates
 - We have been called on 8 conflagrations to date.
 - ODF says it is 30-60 day for reimbursement. Chief figures 90 days to be safe.
- The fire near Gaston – the Lee Falls fire – is considered mutual aid and not a conflagration.) We must have a manifest to bill.

Resolution 2024-25-002 : Giving the District permission to move forward with a loan agreement. Amount not mentioned. Due January 2025. Chief read the resolution in full.

The Board will meet virtually when the agreement has been finalized.

Gary read Resolution 2024-25-002 by title only and made a motion to approve the resolution. Cory seconded the motion. The motion carried.

For the Good of the Order: Chief Thomas will be gone from August 18-August 25. Chief Riggs will be in charge while he is away.

Ray made the motion to adjourn. Gary seconded the motion. The motion carried.

The meeting was adjourned at 7:18 p.m.

Respectfully submitted:

**Marguerite Alexander
Administrative Assistant**