

Sheridan Fire District

Special Meeting Minutes – July 14, 2021 - 230 SW Mill St. Sheridan, OR 97378*

Meeting was held virtually via RingCentral Meetings

Board Members Present	Board Members Absent
Sheridan Fire District Tammy Heidt Scot Breeden Ray Bottenberg Harry Cooley	Carol Harlan
	Administration Present
	Les Thomas Christine Talley (V) Mariah Prescott (V)

Virtual- (V) Arrives after roll call- (ARC)

GENERAL BUSINESS		
Call to Order		President Harry Cooley opens the meeting at 6:01 pm. Sheridan Fire District has a quorum of directors and will allow deliberation, decision making, and will take public comment per the posted agenda. Pledge of Allegiance is recited.
Roll Call		Cooley calls roll as delineated above
Additions/Corrections to the Agenda	Discussion	Cooley adds “Future Meetings” as item C.
Audience Participation	Discussion	<p>Nancy, Ballston: responding to Heidt’s comments to Breeden, she says the community has had faith in Breeden for almost 30 years and to remove him would be devastating to the community.</p> <p>Tricia Young, Willamina: says that Breeden was the only board member to have her back when she resigned. She is ashamed of board member behavior.</p> <p>Dennis Grauer, Sheridan: says if Breeden needs to be looked at, so does Heidt, and it would be best for the board if she stepped down.</p> <p>Carol Rogers, Sheridan: says Heidt came to her house and spoke to Dennis Rogers, saying “don’t worry about it, I have it all under control” and that Dennis didn’t like that. She says Breeden has been solid all these years.</p>
Ambulance Support Letter	Discussion	<p>Cooley introduces a drafted letter to Polk County Commissioners supporting the SW Polk request to operate an ambulance.</p> <p>Breeden says that he doesn’t feel they should support it at this time because it is in another agencies ASA. He believes it should be done in a partnership with Dallas. Heidt says she supports it because it provides closer mutual aid for that side of the Sheridan Fire District, helping to provide faster and better service to their constituents. Breeden says a gap study should be done, showing gaps in service areas. Cooley agrees that this is premature and more people need to be involved in the discussion.</p>
Future Direction	Discussion	Cooley says they need a budget scenario for SFD on their own and that they’ll have to redo their budget anyway to account for the staff that were moved to SW Polk.

Levy Expiration	Discussion	Cooley asks if the levy expires next June, Thomas and Breeden confirm yes. Cooley says if they want to get something on the ballot, they need to make some decisions. Breeden says they will need financial information for SFD on its own. He says they may need to increase the tax rate and be able to explain why to citizens.
WVFD Finance Committee Scenarios	Discussion	Discussion of the scenarios from the WVFD Finance Committee that include an IGA and a merger with SFD. Bottenberg asks how many administrative staff are included. Ryan Mehlhoff, WVFD Finance Committee President, says he left it open with the budgeted number; the specific number of admin staff would have to be determined.
Future Meetings	Discussion/Action	<p>Cooley suggests SFD have their own regular meeting, in addition to the joint regular meetings. Discussion of when to hold the meeting.</p> <p>Motion: Breeden Second: Heidt <i>I move to have a regular meeting every third Monday of the month.</i> Motion passes unanimously.</p> <p>Cooley asks who will supply the Sheridan Fire District alone scenario. Mehlhoff suggests that the IGA scenario with WVFD would be pretty close to what Sheridan's would be alone. Cooley says they would probably need Chief Hertel to confirm the numbers, and that he may be back next week. Thomas explains the deployment cycle and provides an update on the locations of deployed conflagration crews and apparatus.</p>
Meeting Adjournment		<p>Motion: Heidt Second: Bottenberg <i>I move to adjourn.</i> Motion passes unanimously.</p> <p>Meeting adjourns at 6:27pm.</p>

Upcoming meetings/events:

- Joint Board Meeting August 19th, 2021

Board packet and handouts included:

- Ambulance Support Letter
- WVFD Finance Committee Budget Scenarios

In our Board Meetings, we agree to...

- Begin and conclude meetings on time
- Be on time and come prepared to participate
- Be respectful, including:
 - Keeping our cell phones silent
 - Listening without interrupting when someone else is speaking
 - Allowing for all to contribute to the discussion
 - Honoring the Chair
- Follow Robert's Rules of Order for parliamentary procedures
- Honor confidentiality
- Have fun!