

**Sheridan/SW Polk/West Valley Fire Districts  
Joint Regular Board Meeting  
825 NE Main St.  
Willamina, OR 97396  
November 14, 2019 – 6:00 p.m.**

**ROLL CALL**

Fred Hertel – SFD/SW Polk/WVFD Fire Chief  
Damon Schulze – SFD/SW Polk/WVFD Deputy Chief

**Sheridan Fire District**

Scot Breeden  
Tammy Heidt  
Dennis Grauer  
Brice Ingram (Absent)  
Dennis Rogers

**SW Polk Fire District**

Rod Watson (Absent)  
Bob Davis  
Keith Moore  
Frank Pender  
Bruce Sigloh

**West Valley Fire District**

Chirs Greenhill  
Rick Mishler  
Gary Brooks  
Don Shelton (Absent)  
Roy Whitman

**Audience**

Susan Shephard  
Ashley Hartlow  
Tom Prescott  
Les Thomas  
Brad Weaver  
Jake Rosenbalm  
RC Mock  
Jake Gillins

**Vice President Frank Pender, SW Polk, opened the meeting at 6:00 pm.**

Each agency has a quorum of directors and will allow deliberation, decision making and will take public comment per the posted agenda.

**FLAG SALUTE**

**Vice President Frank Pender swore in of new SW Polk Board Director, Bruce Sigloh.**

**Sheridan/SW Polk/West Valley Fire Districts  
Joint Regular Board Meeting  
825 NE Main St.  
Willamina, OR 97396  
November 14, 2019 – 6:00 p.m.**

**Approval of Minutes - All agencies**

Corrections needing to be made to minutes. “Gary Rogers” is not a board member. Name is combination of two names and needs to be corrected. Bruce Sigloh needs to be removed from last roll call, as he had not been sworn in yet.

**SFD/SW Polk/WVFD**

**Motion: Dennis Rogers**

**Second: Chris Greenhill**

**Move to approve the minutes from the joint board meeting with the above corrections made.**

**Motion passed.**

**SFD: Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; absent**

**SW Polk: Watson; absent Davis; aye Pender; aye Moore; aye Sigloh; aye**

**WVFD: Brooks; aye Greenhill; aye Mishler; aye Shelton; absent Whitman; aye**

**Financial Report – All agencies**

**SFD**

**Motion: Tammy Heidt**

**Second: Dennis Grauer**

**Move to approve the financial report as written. Motion passed.**

**Discussion:**

**Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; absent**

**SW Polk**

**Motion: Keith Moore**

**Second: Bruce Sigloh**

**Move to approve the financial report as written. Motion passed.**

**Discussion: Keith Moore stated there was a conflict of interest.**

**Watson; absent Davis; aye Pender; aye Moore; aye Sigloh; aye**

**WVFD**

**Motion: Rick Mishler**

**Second: Roy Whitman**

**Move to approve the financial report as written. Motion passed.**

**Discussion:**

**Brooks; aye Greenhill; aye Mishler; aye Shelton; absent Whitman; aye**

**AUDIENCE PARTICIPATION**

**OLD BUSINESS**

**Fire & EMS Coalition – All**

Reviewed Fire & EMS Coalition minutes. President Breeden read a letter from the City of Dallas announcing that they will be withdrawing from the coalition. The suggestion was made that either the oversight committee can continue the work the coalition was doing, or other neighboring agencies can be invited to participate in the coalition.

**Sheridan/SW Polk/West Valley Fire Districts  
Joint Regular Board Meeting  
825 NE Main St.  
Willamina, OR 97396  
November 14, 2019 – 6:00 p.m.**

**General Operating Levy – WVFD**

Previous workshop minutes reviewed. Workshops continue to be scheduled to work towards a potential levy.

**WVFD**

**Motion: Chris Greenhill    Second: Roy Whitman**

**Move to approve the workshop minutes as written. Motion passed.**

**Brooks; aye   Greenhill; aye   Mishler; aye   Shelton; absent   Whitman; aye**

**Fire Authority Model – All**

**Recess at for public hearing regarding Cost Recovery and Ambulance Billing Ordinance 19-01–  
ALL**

Ordinance drafts for all three districts present to the boards.

**WVFD**

**Motion: Rick Mishler            Second: Roy Whitman**

**Move to read Ordinance 19-01 by title only and adopt the ordinance. Motion passed.**

**Brooks; aye   Greenhill; aye   Mishler; aye   Shelton; absent   Whitman; aye**

Reading #3 of Ordinance 19-01 by title only by President Greenhill.

This was the third and final reading.

**SFD**

**Motion: Dennis Rogers            Second: Dennis Grauer**

**Move to read Ordinance 19-01 by title only and adopt the ordinance. Motion passed.**

**Heidt; aye   Breeden; aye   Rogers; aye   Grauer; aye   Ingram; absent**

Reading #3 of Ordinance 19-01 by title only by President Breeden.

This was the third and final reading.

**SW Polk**

**Motion: Bob Davis                    Second: Keith Moore**

**Move to read Ordinance 19-01 by title only and adopt the ordinance. Motion passed.**

**Watson; absent   Davis; aye   Pender; aye   Moore; aye   Sigloh; aye**

Reading #3 of Ordinance 19-01 by title only by Vice President Pender.

This was the third and final reading.

**Sheridan/SW Polk/West Valley Fire Districts  
Joint Regular Board Meeting  
825 NE Main St.  
Willamina, OR 97396  
November 14, 2019 – 6:00 p.m.**

**There was no public comment for any of the three districts.**

**Public hearing closed.**

**Discussion:**

**NEW BUSINESS**

**Fire Chief Performance Review- ALL**

**Chiefs Report**

**Chief Weaver SW Polk report**

**Fred Hertel, Fire Chief**

1. Upcoming Events
  - a. December 14th -Sheridan Lights Parade with hot cocoa and cookies with Santa afterwards at Station 190
  - b. January 25th - Awards Banquet at Salt Creek Church
2. AAR/PIA for Gilliam Rd. Structure Fire
  - a. Produced the AAR from the PIA per Board adopted Lexipol policy.
3. Firefighter/Paramedic position testing
  - a. Ran a hiring process per civil service commission.
4. GEMT
  - a. Paperwork submitted to OHA
  - b. Once reviewed, check will need to be cut to the state for 15% of total projected revenue. Second check will need cut to the state for 20% of the 15%, which will be the fee for service.
  - c. Federal review will occur. Upon approval they submit 100% reimbursement to state the state sends all but the 20% of 15% back to district.
5. Apparatus Committee
  - a. Committee will be submitting recommendations for Board approval at January Joint Board Meeting, or in a special meeting if required to meet cost increase timelines.
6. SFD/WVFD Union
  - a. Management and labor are developing a collective bargaining proposal which will be submitted to the Board for approval during a later meeting.
7. Website update
  - a. Sheridanfd.org
  - b. WestValleyfd.org

**Sheridan/SW Polk/West Valley Fire Districts  
Joint Regular Board Meeting  
825 NE Main St.  
Willamina, OR 97396  
November 14, 2019 – 6:00 p.m.**

- c. Swpolkfd.org
8. Polk County Tax Assessor's office determined that the bare land for the new Salt Creek Station is tax-exempt, refund is being processed for this past year, refunds cannot be given for years prior.

**DIRECTORS COMMENTS AND/OR AGENDA ITEMS FOR NEXT MONTH**

**Next Meeting;** January 9<sup>th</sup>, 2019 at 6 pm at West Valley Fire District.

**Meeting adjournedment**

**ALL**

**Motion: Frank Pender Second: Roy Whitman**

**Move to adjourn meeting. Motion passed.**

**SFD: Heidt; aye Breeden; aye Rogers; aye Grauer; aye Ingram; aye**

**SW Polk: Watson; aye Davis; absent Pender; aye Moore; aye Vacant**

**WVFD: Brooks; aye Greenhill; aye Mishler; absent Shelton; aye Whitman; aye**

**Meeting adjourned at 7:47 pm.**

Respectfully submitted,

Mariah Prescott